



**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
SDHSAA OFFICE BUILDING**

November 1, 2017

10:30 a.m.

Pierre, South Dakota

The Board of Directors held a regular meeting on August 17, 2017, at the SDHSAA Office Building in Pierre, South Dakota with members present as follows:

Bud Postma	Jim Aisenbrey	Sandy Klatt	Steve Moore
David Planteen	Steve Morford	Moe Ruesink	Dr. Roger Bordeaux

Board member Dr. Brian Maher was absent.

Staff members present included Dr. Dan Swartos, Jo Auch, John Krogstrand, Brooks Bowman, and Isaac Jahn.

The meeting was called to order by Chairman Bud Postma at 10:30 a.m. followed by the Pledge of Allegiance.

Item #1-Approval of the Agenda

It was moved by David Planteen, seconded by Sandy Klatt to approve the amended agenda, with the omission (as noted) of one-act play directors from Item #10.

The motion passed 8-0.

Item #2-Approval of Minutes from the August 16th, 2017 Strategic Planning Meeting and August 17th, 2017 Regular Meeting of the Board of Directors

It was moved by Steve Morford, seconded by Jim Aisenbrey, to approve the minutes from the August 16 Strategic Planning meeting and the August 17 Regular Meeting minutes as amended to add "in classes A and B" to the end of the motion on Item #9.

The motion passed 8-0.

Item #3-Approval of the Financial Reports as Submitted

Following a review of all financial reports and reports from SDSHAA Finance Director, Mr. Isaac Jahn, and Reinke Gray Wealth Management Advisor, Mr. Brad Reinke, it was moved by Dr. Roger Bordeaux, seconded by Sandy Klatt, to approve the following financial reports as submitted:

- A. Income statements for August and September of 2017
- B. Balance sheets for August and September of 2017
- C. Cash Flow Chart
- D. Receive report from Reinke Gray Wealth Management

Note- due to Reinke Gray moving from Investment Centers of America to LPL Financial, as of December 15, 2017, all checks previously written through the Reinke Gray checking account will not be accepted at banking depositories and must be remitted back to the SDHSAA office to be re-written from the BankWest Checking Account

The motion passed 8-0.

Item #4-Consent Agenda

Chairman Postma asked if there were any items on the consent agenda that any Board member wished to move to the regular agenda. It was moved by Roger Bordeaux, seconded by Moe Ruesink, to approve the consent agenda items as presented.

A. Approval of vouchers paid as follows:

August of 2017- \$159,333.65

September of 2017- \$404,412.47

B. Approve the removal of Wayne Carney and addition of Daniel Swartos as signor on the SDHSAA BankWest financial account.

C. Approved the disposal of blank checks from the old SDHSAA accounting system with #'s 58001-60000 and 84694-84999.

D. Approve Advisory Committee appointments.

*Journalism Advisory Committee- Administrator- Melissa Weber, Canistota/Montrose

E. Approve a request from Hamlin High School to sponsor the sport of wrestling, effective the 2017-18 school year and place them in Region 1 of Class B.

F. Approve a request for dissolution of Cooperative Sponsorship of Activities between Douglas High School and St. Thomas More High School in the sport of tennis, effective in the 2017-18 school year.

G. Approve a request for dissolution of Cooperative Sponsorship of Activities between Arlington High School and Lake Preston High School in the sport of golf, effective in the 2017-18 school year.

H. Approve a request for Cooperative Sponsorship of Activities between Milbank High School and Ortonville, MN High School in the sport of gymnastics, effective in the 2017-18 school year.

I. Approve a request for Cooperative Sponsorship of Activities between Arlington High School, DeSmet High School, and Lake Preston High School in the sport of wrestling, effective the 2017-18 school year.

J. Approve a request for Cooperative Sponsorship of Activities between Deuel High School and Deubrook High School in the sport of wrestling, effective in the 2017-18 school year.

K. Approve a request for Cooperative Sponsorship of Activities between Ipswich High School, Leola High School, and Bowdle High School in the sport of wrestling, effective in the 2017-18 school year.

L. Approve a request from Lyman High School to sponsor the sport of gymnastics, effective in the 2017-18 school year and place them in Region 2 of Class A.

The motion passed 8-0.

Item #5- Staff reports:

The following staff reports were given:

- A. Assistant Executive Director John Krogstrand reported on State Golf, State Soccer, and State Cross Country, as well as preparations for State Football.
- B. Assistant Executive Director Jo Auch reported on State Tennis, State Cheer and Dance, and preparations for State Volleyball.
- C. Assistant Executive Director Brooks Bowman reported on All-State Chorus and Orchestra.
- D. SDHSAA Staff discussed advisory committee meetings that have been held and national meetings that they have attended since August.
- E. Executive Director Dan Swartos reported on legislative considerations, regional administrator meetings, and state golf.
- F. Assistant Executive Director John Krogstrand reported on his meeting in Rapid City, where he addressed hotel prices with many hoteliers.

Item #6- 4-H Rodeo Request

Kasey Hansen addressed the board regarding concerns over a conflict with State 4-H Rodeo Finals and Week 0 in football in 2018. They are asking that schools be permitted to start football practice one day earlier than scheduled and to reschedule Week 0 football games to Thursday evening to accommodate the event. Mr. Bruce Kessler also addressed the board with the same request.

Following discussion, it was moved by Sandy Klatt, seconded by Roger Bordeaux to allow an earlier practice start date other than Monday August 6, 2018 to accommodate the 10-day practice rule, that it would be the responsibility of the school involved to set the one day earlier practice start date which would best accommodate the school, that it would be up to the schools affected to resolve any conflict which may arise with a change of date for the Week 0 game and that it would not be a problem for the SDHSAA to resolve, that the host school would have to contact the assigned game officials to verify that they would be available to work the game on a date other than what had previously been assigned, that the host school would have until July 15, 2018 to notify the SDHSAA office of the game change and after that date no change would be allowed, and that this would be an accommodation for one year only.

Following further discussion, Sandy Klatt rescinded her motion.

It was moved by Dr. Roger Bordeaux to allow an earlier practice start date other than Monday August 6, 2018 to accommodate the 10-day practice rule, that it would be the responsibility of the school involved to set the one day earlier practice start date which would best accommodate the school, that it would be up to the schools affected to resolve any conflict which may arise with a change of date for the Week 0 game and that it would not be a problem for the SDHSAA to resolve, that the host school would have to contact the assigned game officials to verify that they would be available to work the game on a date other than what had previously been assigned, that the host school would have until July 15, 2018 to

notify the SDHSAA office of the game change and after that date no change would be allowed, and that this would be an accommodation for one year only.

The motion by Dr. Bordeaux died for lack of a second.

To accommodate time prior to lunch break, Chairman Bud Postma directed the board to consider Item #8 prior to Item #7 on the agenda.

Item #8-Review State Tennis Financials

Assistant Executive Director Jo Auch discussed concerns over the cost of indoor tennis facility use. The board discussed options to help offset the cost if an indoor facility is needed at the State Tennis Tournaments. Options discussed included admission fee for spectators and participant/school entry fees. There was a general consensus that participant/school entry fees were not a viable option. Finance Director Isaac Jahn reviewed prior year costs for tennis.

No action was taken at this time. The item will be brought up again in the future.

Chairman Bud Postma called a recess at 12:18 PM for lunch and declared the meeting back in session at 12:45 PM, beginning with agenda Item #7.

Item #7- Set Ticket Prices and Percentage Share for Class 'AA' Basketball and Volleyball Round of 16

Finance Director Isaac Jahn reported on what proposed ticket prices and percentage splits could look like for Class AA Round of 16 Contests. This is being addressed due to the change in sub-state contests in AA changing from two or three contests to one contest and the resulting revenue loss by the SDHSAA. Assistant Directors John Krogstrand and Jo Auch also discussed options and the board heard from Athletic Directors Brian Moser of Pierre T.F. Riggs and Jordan Bauer of Spearfish. The SDHSAA staff recommendation was for ticket prices of \$7 for adults, \$5 for students and for the percentage split to be set at 50%.

It was moved by Dr. Roger Bordeaux, seconded by David Planteen to approve the staff recommendation to set AA Round of 16 ticket prices at \$7 for adults, \$5 for students and to set the percentage split at 50%, effective immediately.

Motion passed 7-1 with Steve Morford dissenting.

Item #9-Second Reading of Fine Arts Recommendations

It was moved by Sandy Klatt, seconded by Jim Aisenbrey to approve the second reading of the Fine Arts recommendations. **SEE APPENDIX A**

Motion passed 8-0.

Item #10- Require all Activity Directors, head chorus/band/orchestra directors, and head competitive cheer and dance coaches from each member school to complete the NFHS copyright course

It was moved by Dr. Roger Bordeaux, seconded by Jim Aisenbrey to approve the recommendation from SDHSAA staff to require all activity directors, head chorus/band/orchestra directors, and head competitive cheer and dance coaches from each member school to complete the free NFHS copyright course prior to July 1, 2018.

Motion passed 8-0.

Item #11- Constitutional Amendments

Executive Director Dan Swartos again reviewed the Constitutional Amendment process. There are currently no proposed Constitutional Amendment proposals from SDHSAA staff or board of directors.

**ARTICLE X
AMENDMENTS**

SECTION 1. METHOD OF PROPOSING. Amendments to this Constitution or any set of Bylaws hereinafter included ***may be proposed by the Board of Directors, or by member schools through presentation of a petition signed by the administrators of thirty or more member schools.*** Proposed amendments must be submitted in writing to the Executive Director thirty days or more prior to the Annual Meeting or Special Meeting in order to be considered at that meeting.

Staff would appreciate the BOD's, and membership, review of the Constitution and Bylaws and suggest any possible changes they feel necessary as they visit with constituents from member schools.

Item #12- Appointment of SDHSAA Board Members and Athletic/Activity Directors to the Site Selection Committee

It was moved by Dr. Roger Bordeaux, seconded by Moe Ruesink to approve the following committee members for the 2017-18 school year:

SDHSAA Board Members: Dr. Roger Bordeaux, Bud Postma, and Steve Moore

Athletic/Activity Directors: Darren Paulson, Mark Meile, Terry Rotert, Gene Brownell, and Randy Marso

The motion passed 8-0.

Item #13- First Reading, Corporate Sponsor/Foundation Donor Benefit Structures

A first reading of proposed Corporate Sponsor/Foundation Donor Benefit Structures was held. Dan Swartos of the SDHSAA presented and the board heard from Dr. Kelly Glodt, Pierre Superintendent and SDHSAA Foundation Board member. **SEE APPENDIX B**

Board member Sandy Klatt commented that she feels the board should reconsider the limitation of five SDHSAA Corporate Sponsors.

It was moved by Steve Morford, seconded by Jim Aisenbrey to approve the First Reading.

Motion passed 8-0.

Item #14- Approve 2017 First Premier/Premier BankCard Corporate Sponsorship Agreement

It was moved by Dr. Roger Bordeaux, seconded by Moe Ruesink, to approve the agreement, as amended with a change removing the word “fifth” from Item #4 on the agreement and to add a signature line for the SDHSAA Board Chairperson at the end of the document.

Motion passed 8-0

Item #15- Approve Venue Changes

It was moved by Sandy Klatt, seconded by Steve Moore, to approve the following venue changes:

- 2018 Boys A Golf from Spearfish (Spearfish Canyon) to Dell Rapids (Rocky Run)
- 2019 Girls AA Golf from Spearfish (Spearfish Canyon) to Watertown (Cattail Crossing)
- 2019 Boys A Golf from Dell Rapids (Rocky Run) to Spearfish (Spearfish Canyon)
- 2020 Girls AA Golf from Watertown (Cattail Crossing) to Spearfish (Spearfish Canyon)

Motion passed 8-0

Item #16- Discuss Eligibility Forms and Consider Standardized Forms Regarding Eligibility to Pass from Vacating to New District in the Event of a Transfer

Board Member Jim Aisenbrey discussed eligibility forms. The SDHSAA staff explained the policy from the SDHSAA By-Laws that dictates how eligibility for transfer students is handled. If a student is ineligible at the vacating district, they remain ineligible at the new district. This will be discussed at the state AD meeting.

There was no action on this item.

Item #17- Board Sharing

Board member Sandy Klatt mentioned that her term expires this year to make others aware that there will be a vacancy. Vacancies this year include Large-School Board of Education and Division III Superintendent to replace the seats of Sandy Klatt and Bud Postma. Nominations for the vacancies are made at the annual meeting in April.

Item #18- Adjournment

There being no further business to come before the Board, it was moved by David Planteen, seconded by Sandy Klatt, to adjourn.

The motion passed 8-0 and the meeting was adjourned at 2:26 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Daniel Swartos".

Dr. Daniel Swartos
SDHSAA Executive Director

APPENDIX A

The Student Council Advisory Committee recommends adding the following to the Student Council Handbook:

State Convention Regulations:

1. Students are to attend ALL sessions, activities, and meals. Advisors will monitor attendance. Participants not attending any scheduled convention session or activity (i.e., business session, instructional session, banquet or Monday evening social activities) will be sent home. Students are not permitted to leave the Convention Center area anytime during sessions or session breaks without their Advisor. Advisors are not permitted to take students off the convention premises during a scheduled session or activity unless cleared in advance with the convention organizers.

2. Name Badges must be worn in clear view (around the neck) at all times during all Convention functions. 3. Caps or hats are not to be worn at anytime during the Convention.

4. Cell phones or other electronic devices will NOT be used in ANY Convention sessions. Individuals using (talking, text messaging or playing games) a cell phone or other electronic device creates a distraction to others around them and it is a sign of disrespect for session presenters.

5. You are to be in your assigned room at curfew as established by the SDHSAA (as listed on schedule).

6. You are expected to behave in a manner appropriate for the occasion. Excessive noise, disruptive and unruly behavior is not permitted. Participants should refrain from abusive and profane language, avoid boisterous conduct and show respect for the rights and property of others. Televisions and radios should be kept at a minimum volume so as to not disturb other convention participants and hotel guests.

7. Any damages caused by you or to your room (whether caused by you or others that visit your room) will be billed to you and your school.

Possession and/or use of alcoholic beverages or alcoholic beverage containers (full or empty), illegal drugs or use of tobacco products is prohibited. Violation of this policy will result in the student being sent home immediately at his/her own expense.

8. Banquet Dress Code: The convention banquet is a formal event. Formal attire is required for admittance into the banquet. For the convention awards banquet, boys are to wear a shirt and tie with dress slacks. Girls may wear a dress, pant suit, or nice skirt and blouse.

9. Social Activities Dress Code: Students must adhere to their local school dress code. It is recommended that students wear their local school's student council t-shirt and jeans or other school attire.

APPENDIX B

Corporate Sponsors

<u>Level</u>	<u>Minimum</u>		<u>Program Ad</u>	<u>Clothing Ad</u>	<u>Exclusivity</u>	<u>Trophy</u>	
	<u>Amount</u>	<u>Tickets</u>				<u>Pres</u>	<u>PA</u>
			Inside front	Most			
Lead Partner	\$125,000	20	cover, two page	prominent	Yes	Yes	Yes
Premier Partner	\$75,000	20	Inside back	Back	No	Yes	Yes
Community Partner	\$50,000	12	Inside of	Back	No	Yes	Yes
Military Partner	\$50,000	12	Full Page Inside	Prominent	Yes	Yes	Yes
Automotive	In-Kind	12	Full Page Inside	Back	No	Yes	Yes

SDHSAA Foundation Donor- Foundation receives one/two pages of

<u>Level</u>	<u>Minimum</u>		<u>Program Ad</u>	<u>Clothing Ad</u>	<u>Exclusivity</u>	<u>Trophy</u>	
	<u>Amount</u>	<u>Tickets</u>				<u>Pres</u>	<u>PA</u>
Leading Donor	\$125,000	12	Prominent	No	No	No	Yes
Champion Donor	\$75,000	10	Prominent	No	No	No	No
Varsity Donor	\$50,000	6	Included	No	No	No	No
Sustaining Donor	\$10,000	4	included	No	No	No	No
Military Donor	\$25,000	6	Prominent	No	No	No	No