



**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
REGULAR MEETING OF THE BOARD OF DIRECTORS
SDHSAA OFFICE BUILDING**

February 28, 2018

10:30 a.m.

Pierre, South Dakota

The Board of Directors held a regular meeting on February 28, 2018, at the SDHSAA Office Building in Pierre, South Dakota with members present as follows:

Bud Postma	Sandy Klatt	Moe Ruesink
Steve Moore	Dr. Brian Maher	Steve Morford

Board Member David Planteen was present via telephone

Board members absent included: Jim Aisenbrey and Dr. Roger Bordeaux

Staff members present included Dr. Dan Swartos, Jo Auch, John Krogstrand, Brooks Bowman, and Isaac Jahn.

The meeting was called to order by Chairman Bud Postma at 10:30 a.m. followed by the Pledge of Allegiance.

Item #1-Approval of the Agenda

It was moved by Steve Morford, seconded by Sandy Klatt to approve the agenda as presented.

The motion carried 7-0.

Item #2-Approval of Minutes from the January 17, 2018 meeting of the Board of Directors

It was moved by Dr. Brian Maher, seconded by Steve Morford, to approve the minutes from the January 17, 2018 meeting as presented.

The motion carried 7-0.

Item #3-Approval of the Financial Reports as Submitted

Following a review of audit progress and the cash flow chart by SDSHAA Finance Director, Mr. Isaac Jahn, and a report from Reinke Gray Wealth Management Advisor, Mr. Brad Reinke, it was moved by Dr. Brian Maher, seconded by Sandy Klatt, to approve the following financial reports as submitted:

- A. Cash Flow Chart
- B. Report from Reinke Gray Wealth Management

The motion carried 7-0.

Item #4-Consent Agenda

Chairman Postma asked if there were any items on the consent agenda that any Board member wished to move to the regular agenda. It was moved by David Planteen, seconded by Moe Ruesink, to approve the consent agenda items as presented.

- A. Approval of vouchers paid as follows:
January of 2018- \$169,444.64
- B. Approve the proposed penalty to Takini High School for playing an ineligible player during the 2017 volleyball season and 2017-18 girls basketball season.
- C. Approve a proposed Cooperative Sponsorship of Activities between Estelline (SD) High School and Hendricks (MN) High School for the sport of track beginning with the 2018 season.
- D. Approve a proposed Cooperative Sponsorship of Activities between Bison (SD) High School, Hettinger (ND) High School, and Scranton (ND) High School for the sport of golf for the 2017-18 and 2018-19 school years.

The motion carried 7-0.

Item #5- Staff reports:

The following staff reports were given:

- A. Executive Director Dan Swartos gave a report the upcoming NFHS Legal Summit, the winter SDHSAA state events, the NFHS Section V meeting, AED Donations from the NFHS Foundation, and a legislative update.
- B. Assistant Executive Director John Krogstrand reported on State Wrestling.
- C. Assistant Executive Director Jo Auch reported on State Gymnastics.
- D. Assistant Executive Director Brooks Bowman reported on State One-Act Play.
- E. Assistant Executive Directors Jo Auch and John Krogstrand reported on advisory committee meetings for gymnastics, basketball, in/out of season advisory, and wrestling. Recommendations from the advisory committee will be forwarded to the SDIAAA meeting this spring and then presented to the SDHSAA Board of Directors in April for further consideration.

Item #6- Corporate Sponsor/Foundation Donor Benefit Structure

Executive Director Dan Swartos presented the Corporate/Foundation Donor Benefit structure for a third and final reading. It was moved by Dr. Brian Maher, seconded by Steve Morford, to approve the benefit structure as presented. **The approved version can be found in Appendix D.**

Motion carried 7-0

Item #7- Sanford Health Contract Extension

Executive Director Dan Swartos presented a five-year extension from Sanford Health to continue as the SDHSAA Lead Corporate Sponsor for an additional five years, from 2018-2023. It was moved by Sandy Klatt, seconded by Steve Moore, to approve the extension with thanks to Sanford Health for their partnership.

Motion carried 7-0

Item #8- First Reading of SDHSAA open Forum Procedures

Executive Director Dan Swartos presented proposed language for an Open Forum policy, which would be in effect for Board of Directors meetings and any other public subcommittee meeting of the SDHSAA. The first reading presented included the language as follows:

SDHSAA OPEN FORUM PROCEDURES

Every Board of Directors and any other public subcommittee meeting of the SDHSAA will include an opportunity for Open Forum.

1. The agenda time limit for open forum shall be 30 minutes
2. Each person interested in speaking must sign in prior to open forum on the provided sign-in sheet
3. Each speaker may speak no longer than 5 minutes. They must identify themselves by name and, if applicable, the name of the group they represent
4. In the event that more than six persons wish to speak, the chairman/presiding member shall determine the time allocations for each person.
5. By consent of the Board, the agenda time may be extended
6. Comments shall be germane to items on the current board/committee agenda
7. Information may be submitted to the Board in written form
8. The presiding member of the board/committee has the option to stop the proceedings

It was moved by Moe Reusink, seconded by Steve Moore, to approve the policy as presented for a First Reading.

Motion carried 7-0

Item #9-Consider Amending the date and site for the April 2018 annual meeting

Staff recommended changing the dates of the April 2018 meeting from April 17-18 to April 16-17, and to change the site from TF Riggs High School to the SDHSAA Office, with the following schedule:

- Monday, April 16th-
 - Annual SDHSAA Meeting- 11:00 AM
 - Short lunch break following the annual meeting
 - April Meeting of the Board of Directors to begin following the short lunch break. The Board of Directors Meeting will begin with consideration of proposals from the SDIAAA meeting immediately following approval of the agenda.
- Tuesday, April 17th-
 - The SDHSAA Board of Directors will reconvene at 8:30 AM

Motion by Dr. Brian Maher, seconded by Steve Morford, to approve the schedule as presented by SDHSAA Staff.

Motion carried 7-0

Item #10- NFHS Network

Executive Director Dan Swartos recommended tabling of the NFHS item until the April Board of Directors meeting. NFHS Network staff will be at the SDIAAA conference to answer questions and put out information.

Item #10 was tabled

Item #11- Huddle E-Tickets

Executive Director Dan Swartos recommended tabling of the Huddle E-Tickets discussion until the April Board of Directors Meeting.

Item #11 was tabled

Item #12- Proposed FY 18 Budget Change

It was moved by Dr. Brian Maher, seconded by Moe Ruesink, to approve the proposed FY 18 Budget Change as presented by Finance Director Isaac Jahn. **See Appendix C**

Motion Carried 7-0

Item #13- Consider the proposed constitutional amendment from Board Member Dr. Roger Bordeaux.

Motion by Sandy Klatt, seconded by Moe Ruesink, to approve the proposed constitutional amendment by Dr. Roger Bordeaux for placement on a ballot to SDHSAA Member Schools. **Proposal can be found in Appendix A**

Motion carried 7-0

Item #14- Board Member Resignation

It was moved by Sandy Klatt, seconded by Steve Morford, to accept the resignation of Board of Directors member Jim Aisenbrey- effective July 1, 2018- with thanks for his service to the SDHSAA.

Motion carried 7-0

An updated listing of SDHSAA Board of Directors Openings can be Found in Appendix B

Item #15- Appoint new SDHSAA Vice-Chairman

Chairman Bud Postma asked for nominations to replace Jim Aisenbrey as SDHSAA Vice-Chairman.

It was moved by Steve Morford, seconded by Steve Moore, to nominate Dr. Brian Maher for the position of Vice-Chairman.

It was moved by Moe Ruesink, seconded by Sandy Klatt, that nominations cease and that a unanimous ballot be cast for Dr. Brian Maher.

Motion carried 6-0, with Maher abstaining.

Item #16- Board Sharing

Chairman Bud Postma asked for any items to share from Board of Directors members. Steve Morford discussed finding a date for the SDHSAA Finance Committee to meet. Chairman Bud Postma wished Jim Aisenbrey the best with his health battle.

Item #17- Adjournment

There being no further business to come before the Board, it was moved by Steve Morford, seconded by Steve Moore, to adjourn.

The motion passed 7-0 and the meeting was declared adjourned by Chair Postma at 12:23 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Daniel Swartos".

Dr. Daniel Swartos
SDHSAA Executive Director

APPENDIX A

**TRANSFERS TO CHEYENNE-EAGLE BUTTE, CROW CREEK, FLANDREAU INDIAN,
MARTY INDIAN, PINE RIDGE, ST. FRANCIS, TODD COUNTY**

Addendum to Chapter II, Part I, Section I

Adopted by the Board of Directors on June 8, 2005

A student who transfers to a twenty-four (24) hour ~~B.I.A./O.I.E.P. (Office of Institutional Education Programs)~~ **Bureau of Indian Education (BIE)** boarding school which is partially or wholly funded by ISEP (Indian Student Equalization Program): Cheyenne-Eagle Butte, Crow Creek, Flandreau Indian, Marty Indian, Pine Ridge, St. Francis or Todd County High School **(students residing in Sicangu Owayawa Oti)**, from an SDHSAA non-member school, would be eligible for participation after ten (10) school days provided they meet all eligibility requirements as per SDHSAA Constitution and Bylaws, Part IV-Student Eligibility for Fine Arts and Athletic Participation, pages 14- 15. This would apply to the initial transfer only.

APPENDIX B**Board positions for 2018/19, with elections to be held during the 2017-18 school year (NOTE- NO MEMBER SCHOOL MAY HAVE MORE THAN ONE BOARD MEMBER AT A TIME):**

The following positions are open for 2018-19:

- 1. Division III Superintendent-** to be filled by a Superintendent, Assistant Superintendent or CEO. This position is currently held by Bud Postma, Athletic Director at Madison High School. The Division III representative may be nominated from any SDHSAA member school with 2016-17 ADM from 520.482 to 140.350. The Division III schools include Sturgis Brown High School with a 2016-17 ADM of 520.482 to Winner High School with an ADM of 140.350. **Any member school may nominate a person for this position and all member schools have the opportunity to vote.** The person elected will serve a five-year term on the SDHSAA Board of Directors and is unable to run for re-election. Member schools in Division III include: Sturgis Brown, Spearfish, Tea Area, Todd County, West Central, Dakota Valley, Vermillion, Pine Ridge, Madison, Belle Fourche, Little Wound, Cheyenne-Eagle Butte, Milbank, St. Thomas More, Flandreau Indian, Dell Rapids, Lennox, Canton, Hot Springs, St. Francis Indian, Chamberlain, SF Christian, Custer, Tri-Valley, Sisseton, Beresford, Wagner, Red Cloud, Mobridge-Pollock, Sioux Valley, Hamlin, Lead-Deadwood, and Winner.
Nominations will be taken during the Annual Meeting of the Association to be held at the SDHSAA office in Pierre at 11:00 AM CST on Monday April 16, 2018.
- 2. Large School Group Board of Education Member-** To be filled by a SDHSAA member school Board of Education member. This position is currently filled by Sandy Klatt, Board of Education member at Brandon Valley. The Large School Group Board of Education representative may be nominated from any SDHSAA member school with a 2016-17 ADM from 1,749.230 to 561.525. The Large School Group schools include SF Roosevelt with a 2016-17 ADM of 1,749.230 to Pierre T.F. Riggs with an ADM of 561.565, to include SF New Technology. **Any member school may nominate a person for this position and all member schools have the opportunity to vote.** The person elected will serve a five-year term on the SDHSAA Board of Directors and is unable to run for re-election. Member schools in the Large School Group include: SF Roosevelt, SF Lincoln, SF Washington, SF New Technology, RC Central, RC Stevens, Aberdeen Central, Watertown, Brandon Valley, Brookings, Harrisburg, Yankton, Huron, Mitchell, SF O’Gorman, Douglas, and Pierre T.F. Riggs.
Nominations will be taken during the Annual Meeting of the Association to be held at the SDHSAA office in Pierre at 11:00 AM CST on Monday April 16, 2018.

3. **Division IV Principal-** To be filled by a SDHSAA member school Secondary Principal or Secondary Assistant/Vice Principal. This position is currently filled by Jim Aisenbrey, Secondary Principal at Baltic High School. The Division IV principal representative may be nominated from any SDHSAA member school with a 2016-17 ADM from 140.081 to 1.0. The Division IV schools include Elk Point-Jefferson with a 2016-17 ADM of 140.081 to South Dakota School for the Blind/Visual Impaired with an ADM of 1.0. **Any member school may nominate a person for this position and all member schools have the opportunity to vote.** The person elected will serve a three-year term on the SDHSAA Board of Directors from July 1, 2018 to June 30, 2021 and is unable to run for re-election. Member schools in Division IV include: Elk Point-Jefferson, Flandreau, Redfield, Bennett County, Groton Area, Hill City, Crow Creek, Stanley County, McLaughlin, Parkston, Garretson, Tiospa Zina, Bon Homme, Webster Area, Deuel, Baltic, Aberdeen Roncalli, Parker, Rapid City Christian, Platte-Geddes, McCook Central, Dupree, Great Plains Lutheran, Elkton-Lake Benton, Miller, Viborg-Hurley, Deubrook Area, Irene-Wakonda, Gregory, Howard, Wolsey-Wessington, Ipswich, Chester Area, White River, Timber Lake, Newell, Bridgewater-Emery, Lower Brule, Lyman, DeSmet, Britton-Hecla, Philip, Hanson, Warner, Marty, Gayville-Volin, New Underwood, Alcester-Hudson, Highmore-Harrold, Gettysburg, Avon, Freeman, Castlewood, Waverly-South Shore, Lemmon, Plankinton, Wilmot, Estelline, Kimball, Kadoka Area, Montrose, Ethan, Scotland, Wessington Springs, Colome, Rosholt, Colman-Egan, Crazy Horse, Corsica-Stickney, Mt. Vernon, Northwestern, Burke, Oelrichs, Sully Buttes, Wall, Arlington, Faulkton Area, Woonsocket, Harding County, Sunshine Bible Academy, Andes Central, Langford Area, Florence, Faith, Iroquois, Menno, Canistota, James Valley Christian, Selby Area, Aberdeen Christian, Armour, Dell Rapids St. Mary, Wakpala, Henry, Lake Preston, Eureka, Clark, Takini, Frederick Area, Marion, McIntosh, Hitchcock-Tulare, Summit, Willow Lake, Herried, Edgemont, Jones County, McCrossan, Freeman Academy, Sanborn Central, Waubay, Edmonds Central, Centerville, Bison, Tripp-Delmont, Tiospaye Topa, Rutland, Lutheran HS of Sioux Falls, Mitchell Christian, White Lake, Oldham-Ramona, South Central, Bowdle, Hoven, Leola, Doland, Dakota Christian, Black Hills Lutheran, and the South Dakota School for the Blind/Visually Impaired.

Nominations will be taken during the Annual Meeting of the Association to be held at the SDHSAA office in Pierre at 11:00 AM CST on Monday April 16, 2018. Note that this is a partial term of three years and that the person elected cannot run for re-election.

APPENDIX C

Proposed Changes to FY 2017-2018 Budget

<u>Index</u>	<u>Description</u>	<u>Revenue/ Expense</u>	<u>Adopted</u>	<u>Proposed Change</u>	<u>Increase/ (Decrease)</u>
5348	Rules Interpreter	Expense	1,500.00	-	(1500.00)
	<i>Eliminate line item due to the fact that Buck Timmins no longer attends these meetings. Increase 5334 staff travel by the same amount</i>				
5334	Staff Travel	Expense	65,000.00	66,500.00	1,500.00
	<i>As stated above, increase staff travel by the amount of 5348 Rules Interpreter line item as it is being eliminated.</i>				
6408	Convention Sunday Entertainment	Expense	2,000.00	-	(2,000.00)
	<i>This expense will not be used during the 17-18 school year. Allocate the amount to 6661.</i>				
6661	Digital Ballot Computer Service	Expense	-	2,000.00	2,000.00
	<i>All-State Jazz Band auditions outsourced due to SDHSAA website issues.</i>				

APPENDIX D**Corporate Sponsors**

<u>Level</u>	<u>Minimum Amount</u>	<u>Tickets</u>	<u>Program Ad</u>	<u>Clothing Ad</u>	<u>Exclusivity</u>	<u>Trophy Pres</u>	<u>PA</u>
Lead Partner	\$125,000	20	Inside front cover, two-page ad in middle	Most prominent	Yes	Yes	Yes
Premier Partner	\$75,000	20	Inside back cover	Back	No	Yes	Yes
Community Partner	\$50,000	12	Inside of program	Back	No	Yes	Yes
Military Partner	\$50,000	12	Full Page Inside	Prominent	Yes*	Yes	Yes
Automotive Partner	In-Kind	12	Full Page Inside	Back	No	Yes	Yes

*exclusivity expires when current contract expires

SDHSAA Foundation Donor- Foundation receives at least three pages of advertising inside of program, with more pages added depending upon the number of Foundation Donors. The Foundation would receive an additional page for any military donors.

<u>Level</u>	<u>Minimum Amount</u>	<u>Tickets</u>	<u>Program Ad</u>	<u>Clothing Ad</u>	<u>Exclusivity</u>	<u>Trophy Pres</u>	<u>PA</u>
Leading Donor	\$125,000	18	Up to the Foundation	No	No	Yes	Yes
Champion Donor	\$75,000	18	Up to the Foundation	No	No	Yes	Yes
Varsity Donor	\$50,000	10	Up to the Foundation	No	No	No	No
Sustaining Donor	\$10,000	4	Up to the Foundation	No	No	No	No
Military Donor	Negotiable	Negotiable	Separate Page	No	No	No	No

*Other items are potentially available for foundation donors such as foundation t-shirts, presentation of game balls/foundation checks, social media campaigns, and other items deemed appropriate.