

EXECUTIVE STAFF



Dr. Daniel Swartos
Executive Director



Kristina Sage
Assistant Executive Director



Randy Soma
Assistant Executive Director



Brooks Bowman
Assistant Executive Director



Aaron Magnuson
Technology Director



Ryan Mikkelsen
Finance Director

ADMINISTRATIVE STAFF



Mackenzie McKeithan Jensen
Administrative Assistant
Girls Athletics/Fine Arts



Nicki Axtell
Administrative Assistant
Boys Athletics



Marsha Karst
Administrative Assistant
Officials

CONTRACT STAFF



Justin Ingalls
Statewide Officials Coordinator
Football and Basketball



Rick Fink
Statewide Officials Coordinator
Wrestling

AREAS OF RESPONSIBILITY

The following will be an aid to member schools and the Association office in handling telephone calls and email. Each staff member is assigned certain general responsibilities and it will save time to ask for that person when placing a call to the Association office.

Dr. Daniel Swartos, Executive Director

Email: daniel.swartos@sdhsaa.com

- General administration of all SDHSAA activities
- Activities and events requiring Board actions
- Financial matters
- Eligibility interpretations
- Investigations & disciplinary matters
- Student insurance programs
- Board Meetings
- Media Policy
- Administration of E-Sports

Kristina Sage, Assistant Executive Director

Email: kristina.sage@sdhsaa.com

- Administration of Girls Athletics
- Interpretation of Sports Playing Rules and Athletic Policies
- Equity
- Sports Officials Licensing & Education
- National Girls & Women in Sports

Randy Soma, Assistant Executive Director

Email: randy.soma@sdhsaa.com

- Administration of Boys' Athletics
- Interpretation of Sports Playing Rules and Athletic Policies
- Coaches Clinic
- Coaches Education
- Player/Coach Ejections
- Athletic Sanctions
- Sportsmanship

Brooks Bowman, Assistant Executive Director

Email: brooks.bowman@sdhsaa.com

- Administration of Fine Arts Activities
- Interpretation of Fine Arts Rules and Regulations
- State Events "Tournament Bands"
- National Anthem Selection
- Halftime Entertainment
- Fine Arts Publications
- Fine Arts Video Library
- Fine Arts Reservations

Aaron Magnuson, Technology Director

Email: aaron.magnuson@sdhsaa.com

- Website

Ryan Mikkelsen, Finance Director

Email: ryan.mikkelsen@sdhsaa.com

- Bookkeeping/Accounting
- Catastrophic Insurance
- Team Expenses
- Participation Fees

Nicki Axtell, Administrative Assistant

Email: nicki.axtell@sdhsaa.com

- Boys' Athletics
- Track Season Qualifiers
- Trophies & Medals
- District/Region Chairpersons
- Participation Survey
- Rule Book Orders
- Yearbook Publication
- High School Press Passes

Mackenzie McKeithan-Jensen, Administrative Assistant

Email: mackenzie.mckeithan@sdhsaa.com

- Girls' Athletics
- Directory Information
- Annual Eligibility Reports
- School Board Resolutions
- Board of Directors Reservations
- Academic Achievement Team Award

Marsha Karst, Administrative Assistant

Email: marsha.karst@sdhsaa.com

- Officials Registration
- Rules Meetings/Clinics/Jamborees
- Coaches test and rules meeting requirements
- Athletic Handbook Publication
- Wall Calendar

BOARD OF DIRECTORS



Ryan Rollinger
Division I
Harrisburg High School
Harrisburg
Term Expires 2025
ryan.rollinger@k12.sd.us



Dr. Jeff Daniels, Vice Chairperson
Division II
Watertown School District
Watertown
Term Expires 2027
jeff.danielsen@k12.sd.us



Adam Shaw
Division III
Madison High School
Madison
Term Expires 2028
adam.shaw@k12.sd.us



Jeff Kosters
Division IV
Frederick Area High School
Frederick
Term Expires 2026
jeff.kosters@k12.sd.us



Randy Hartmann
Large School Board of Education
Pierre School District
Pierre
Term Expires 2028
randy.hartmann@state.sd.us



Marty Weismantel, Chairperson
Small School Board of Education
Groton Area School District
Columbia
Term Expires 2025
weisag@nvc.net



Trent Osborne
East River At-Large
Ipswich High School
Ipswich
Term Expires 2025
trent.osborne@k12.sd.us



Chris Long
West River At-Large
Lyman School District
Lyman
Term Expires 2029
chris.long@k12.sd.us



Chuck Wilson
Native American At-Large
Todd County High School
Mission
Term Expires 2029
chuck.wilson@k12.sd.us

ADMINISTRATIVE PROCEDURE POLICY
PERTAINING TO ARTICLE VI, SECTION 1
ADOPTED July 1, 1988
ADMINISTRATORS WITH DUAL RESPONSIBILITY

The seats on the Board of Directors representing the school administrative positions must be represented by a person from the appropriate administrative position; a superintendent/CEO or assistant superintendent/CEO is considered a superintendent and would be eligible for only those seats open to superintendents; a principal/ assistant or vice principal is considered a principal and would be eligible only for those seats open to principals; an assistant or vice principal/athletic or activities director who devotes time to athletics/activities would be eligible for the seats open to athletic/activities directors; athletic/activities directors who teach would be eligible for those seats open to athletic/activities directors. The intent of this procedure is to assume that all administrative levels will be fairly represented on the Board of Directors pursuant to the ratio system set forth in Article VI, Section 1.

**ROTATION FOR FILLING FUTURE VACANCIES
ON THE BOARD OF DIRECTORS**

- 1. Division I Representative:** Largest schools with one-fourth of the school enrollment in grades 9-11
 - Currently held by Ryan Rollinger, Harrisburg High School Principal
 - Election to be held during the 2024-25 school year
 - Term: July 1, 2025 – June 30, 2030
 - To be filled by an Athletic and/or Activities Director
- 2. Division II Representative:** Schools with one-fourth of the school enrollment in grades 9-11
 - Currently held by Dr. Jeff Danielsen, Watertown School District Superintendent
 - Election to be held during 2026-27 school year
 - Term: July 1, 2022 – June 30, 2027
 - To be filled by a Secondary Principal
- 3. Division III Representative:** Schools with one-fourth of the school enrollment in grades 9-11
 - Currently held by Adam Shaw, Madison High School Principal
 - Election to be held during 2027-28 school year
 - Term: July 1, 2028 – June 30, 2033
 - To be filled by an Athletic Director
- 4. Division IV Representative:** Smallest schools with one-fourth of the school enrollment in grades 9-11
 - Currently held by Jeff Kusters, Frederick Area High School Athletic Director
 - Election to be held during the 2025-26 school year
 - Term: July 1, 2026 – June 30, 2031
 - To be filled by a Superintendent
- 5. Large School Group Board of Education:** Largest schools which comprise one-half of the school enrollment in grades 9-11
 - Currently held by Randy Hartmann, Pierre School District
 - Election to be held during 2027-28 school year
 - Term: July 1, 2028 – June 30, 2033
 - To be filled by a Board of Education Member

6. **Small School Group Board of Education:** Smallest schools which comprise one-half of the school enrollment in grades 9-11
 - Currently held by Marty Weismantel, Groton Area School District
 - Election to be held during the 2024-25 school year
 - Term: July 1, 2025 – June 30, 2030
 - To be filled by a Board of Education member
7. **East River At-Large:** Any school located east of the Missouri River. The physical location of the high school shall determine whether said school district is East River.
 - Currently held by Trent Osborne, Ipswich School District Superintendent
 - Election to be held during 2024-25 school year
 - Term: July 1, 2025 – June 30, 2030
 - To be filled by a Secondary Principal
8. **West River At-Large:** Any school located west of the Missouri River. The physical location of the high school shall determine whether said school district is West River.
 - Currently held by Chris Long, Lyman School District Superintendent
 - Election to be held during 2028-29 school year
 - Term: July 1, 2029 – June 30, 2034
 - To be filled by a Principal
9. **Native American At-Large:** Native American School shall be defined as any SDHSAA member school with a Native American student population of at least 50% in grades 9-12 as determined by the SD Department of Education.
 - Currently held by Chuck Wilson, Todd County High School Athletic Director
 - Election to be held during the 2028-29 school year
 - Term: July 1, 2029 – June 30, 2034
 - To be filled by a Superintendent

PROCEDURE FOR FILLING A VACANCY

When filling a vacancy on the Board of Directors, should the length of term to be filled:

- A. equal or exceed two (2) years, the position will be filled via election with the elected person unable to run for re-election
- B. be less that two (2) years and more than one (1) year, the position will be filled by appointment with the appointed person able to run for election should his/her position on the Board of Directors be the vacant position
- C. be less that one (1) year, the position may be filled by appointment with the appointed person able to run for election should his/her position on the Board of Directors be the vacant position.

ADMINISTRATIVE VACANCY RATIO SYSTEM ROTATION

RATIO: First digit represents Superintendents, Second digit represents Principals, Third digit represents Athletic and/or Activities Directors

YEAR	Ratio	Div. I	Div. II	Div. III	Div. IV	E. River	W. River	NA
2024-25	3:2:2	Prin.	Supt.	Prin.	A.D.	Supt.	*Supt.	*A.D.
2025-26	2:2:3	*A.D.	Supt.	Prin.	A.D.	*Prin.	Supt.	A.D.
2026-27	3:2:2	A.D.	Supt.	Prin.	*Supt.	Prin.	Supt.	A.D.
2027-28	2:3:2	A.D.	*Prin.	Prin.	Supt.	Prin.	Supt.	A.D.
2028-29	2:2:3	A.D.	Prin.	*A.D.	Supt.	Prin.	Supt.	A.D.
2029-30	2:3:2	A.D.	Prin.	A.D.	Supt.	Prin.	*Prin.	*Supt.
2030-31	3:2:2	*Supt.	Prin.	A.D.	Supt.	*A.D.	Prin.	Supt.
2031-32	2:3:2	Supt.	Prin.	A.D.	*Prin.	A.D.	Prin.	Supt.
2032-33	2:2:3	Supt.	*A.D.	A.D.	Prin.	A.D.	Prin.	Supt.
2033-34	3:2:2	Supt.	A.D.	*Supt.	Prin.	A.D.	Prin.	Supt.
2034-35	2:2:3	Supt.	A.D.	Supt.	Prin.	A.D.	*A.D.	*Prin.
2035-36	2:3:2	*Prin.	A.D.	Supt.	Prin.	*Supt.	A.D.	Prin.
2036-37	2:2:3	Prin.	A.D.	Supt.	*A.D.	Supt.	A.D.	Prin.
2037-38	3:2:2	Prin.	*Supt.	Supt.	A.D.	Supt.	A.D.	Prin.
2038-39	2:3:2	Prin.	Supt.	*Prin.	A.D.	Supt.	A.D.	Prin.
2039-40	3:2:2	Prin.	Supt.	Prin.	A.D.	Supt.	*Supt.	*A.D.
2040-41	2:2:3	*A.D.	Supt.	Prin.	A.D.	*Prin.	Supt.	A.D.
2041-42	3:2:2	A.D.	Supt.	Prin.	*Supt.	Prin.	Supt.	A.D.
2042-43	2:3:2	A.D.	*Prin.	Prin.	Supt.	Prin.	Supt.	A.D.

*The asterisk indicates the beginning of a new term.

Highlight indicates final year of term, election to be held for that position