

Index of Forms

- ❖ A \$50.00 late fee will be assessed to the member schools for failure to meet the deadline on required forms as indicated.
- ✓ A \$100.00 late fee will be assessed to the member schools for failure to meet the deadline on required forms as indicated.
- ☆ An additional \$50.00 fee will be assessed to the member schools for failure to meet the second deadline

Forms Updated on SDHSAA website (www.sdhsaa.com)

Due Date

- ❖ Directory Information..... August 15
- Participation SurveyMay 1
- Sports Participation Fees (must be completed on-line, printed, and mailed with check)May 1

Forms Mailed or Emailed Directly to School

- ❖ Region Chairman, Site and Dates (spring golf June 1).....May 1
- School Board Resolution..... July 15

General Sports Information

- GEN-1 Student Interest Survey as needed
- WEB FORM Request for Student Press Pass..... 1:00 p.m. CT – Noon MT on Monday prior to Tournament
- WEB FORM Adult Floor Pass Request Form..... 1:00 p.m. CT – Noon MT on Monday prior to Tournament
- GEN-4 Contract with Licensed Official of the SDHSAA as needed
- GEN-5 Contract for Athletic Contest as needed

Academic Achievement Team Awards

- AA - WEB FORM
- FallDecember 10
- Winter/Spring.....June 10

Catastrophic Insurance

- CAT-1 Catastrophic Insurance Application as needed

Cooperatives..... See Coop Section of the Athletic Handbook

Ejection Procedures

- EJECT-1 Student/Coach Ejection Form..... as needed

Eligibility

- ❖ ELIG-1 Annual Fine Arts Eligibility Report.....May 1
- ❖ ELIG-2 Annual Athletic Eligibility Report.....May 1
- ELIG-3 Guidelines for Open Enrollment Students as needed
- ELIG-3A Open Enrollment – Transfer of Athletic Eligibility Form as needed
- ELIG-4 Guidelines for Consideration of Waiver of the Transfer Rule as needed
- ELIG-4A Waiver of the Transfer Rule Due to Hardship as needed
- ELIG-5 Guidelines and Application for Waiver of Scholastic/Eight Semester Eligibility Rules as needed
- ELIG-6 Family Education Rights and Privacy as needed

Order Forms

- ORDER-1 2020-21 Rule Book Order Form as needed
- ORDER-3 Extra Medal Order Form..... as needed
- ORDER-4 Extra Plaque Order Form as needed

Physical Exams & Health Issues

- PHYS-1 Physical Exam Instructions..... as needed
- PHYS-1A Physical Examination Items to be Evaluated/Orthopedic Screening Guide as needed
- PHYS-1B Initial Pre-Participation History as needed
- PHYS-1C Physical Exam Form as needed
- PHYS-2 Interim Pre-Participation History..... as needed
- PHYS-3 Consent for Medical Treatment as needed
- PHYS-4 Annual Parent and Student consent Form..... as needed
- PHYS-5 Consent for Release of Medical Information (HIPPA)..... as needed

Basketball

- GB/BB-1 Roster Participation Form (Seven Quarter Rule) as needed
- ❖ WEB FORM Girls Basketball Schedule (*scores should be updated as season progresses*) **original due**.... Oct. 1
- ❖ WEB FORM Boys Basketball Schedule (*scores should be updated as season progresses*) **original due** ... Oct. 1
- ❖ WEB FORM Girls Basketball Rosters (*may be updated*) **original due**..... Dec. 1
- ❖ WEB FORM Boys Basketball Rosters (*may be updated*) **original due**..... Dec. 8
- ❖ *Must update BB schedule with all scores within 24 hrs. following completion of final regular season game*
- ❖ Girls Basketball State Tournament Program Information (*all qualifying schools.*) March 2
- ❖ Boys Basketball State Tournament Program Information (*all qualifying schools.*) March 9

Competitive Dance & Cheer

- ❖ WEB FORM Entry for Competitive Cheer Oct. 7
- ❖ WEB FORM Entry for Competitive Dance..... Oct. 7
- ❖ School Approval Formmust be on file at each school prior to first competition of season

Cross Country

- ❖ Cross Country Schedules.....Sept 1
- ❖ “AA” Entry Deadline 10 a.m..... Oct. 15

Football

Golf

- WEB FORM All Golf SchedulesSept 1
- WEB FORM GOLF-1 Boys Golf Roster Form.....Class A & AA-Sept. 15/Class B – May 1
- WEB FORM GOLF-2 Girls Golf Roster Form.....All Classes – May 1
- GOLF-3 Region & State Marker Conduct Report Form..... as needed
- GOLF-4 Golf Score Card..... as needed

Gymnastics

- WEB FORM Gymnastics Schedule..... Oct 1
- ❖ WEB FORM Gymnastics State Entry (Class A & AA) 9:00 a.m. the day following region/state qual. meet
- GYM-1 Entry Form as needed
- GYM-2 Superior Judge & Meet Referee Deduction Sheet..... as needed
- GYM-3 Inquiry Sheet as needed
- ❖ WEB FORM Class A Regular Season All-Around & Event Qualifying Form..... as needed
- ❖ WEB FORM Class AA Regular Season All Around & Event Qualifying Form as needed

Tennis

- WEB FORM Boys and Girls Tennis Schedule..... Girls due Aug. 1, Boys due March 15
- ❖ WEB FORM Girls State Tournament Entry Form with Records Oct.6
- ❖ WEB FORM Boys State Tournament Entry Form with Records.....May 17

Track & Field

- WEB FORM Track Schedules April 1
- ❖ TR-1 Qualifying Meet Sanction Form..... March 14
- TR-2 Season Qualifier Roster..... as needed
- ❖ Track Entry DeadlineMay 20

Volleyball

- ❖ WEB FORM Volleyball Roster (*may be updated as season progresses*) **original due**.....Sept. 1
- ❖ WEB FORM Volleyball Schedule (*scores should be updated as season progresses*) **original due**..... Sept. 1
- ✓ *Must update VB schedule with all scores within 24 hrs. following completion of the final regular season match*
- ❖ Volleyball Program Information (So-Dak 16)..... Nov.10
- VB-1 Roster & Line-up Card (3-game) as needed
- VB-2 Roster & Line-up Card (5-game) as needed

Wrestling

- WEB FORM Wrestling Schedule..... Oct. 1
- WR-2 Region Tournament Entry..... 24 hours prior to seeding meeting
- ❖ WR-3 Weight Certification.....Jan. 15
- NOTE: Weight Certifications MUST be completed by December 25*
- WR-5 Physician Release for Wrestler to Participate with Skin Lesion as needed
- Track Wrestling-Results Updates Dec 15, Jan 1 & 15, Feb 1 & 15

SDHSAA Forms & Information Due for the 2021-2022 School Year With \$50.00/\$100.00 Late Fees

A \$50.00/\$100.00 late fee will be assessed member schools or District/Region Chairman for failure to meet certain deadline dates that have been established by the Board of Directors. These fees are necessary in order to assure the completion of managerial and operational tasks of the Association in a timely manner. The \$50.00/\$100 late fee will be assessed only in those cases where a member school or District/Region Chairman does not submit or complete the appropriate form that is listed below by the specified deadline dates:

August

DUE

- ONLINE FORM -Soccer Schedule (*scores should be updated as season progresses*) **original due**.....Aug. 1
- ONLINE FORM – Directory InformationAug. 15
- ONLINE FORM -Football Roster (*may be updated as season progresses*) **original due**Aug. 15

September

- ONLINE FORM -Cross Country Schedule **original due**..... Sept 1
- ONLINE FORM -Golf Schedule **original due**..... Sept. 1
- ONLINE FORM -Soccer Roster (*may be updated as season progresses*) **original due**..... Sept. 1
- ONLINE FORM -Volleyball Schedule (*scores should be updated as season progresses*) **original due**..... Sept. 1
- ONLINE FORM -Volleyball Roster (*may be updated as season progresses*) **original due**..... Sept. 1
- ONLINE FORM -All-State Orchestra Audition Registration Sept. 22

October

- ONLINE FORM - Girls Basketball Schedule (*scores should be updated as season progresses*) **original due**Oct 1
- ONLINE FORM - Boys Basketball Schedule (*scores should be updated as season progresses*) **original due**Oct 1
- ONLINE FORM - Girls Tennis Entry Form with Records.....Oct. 2
- ONLINE FORM - All-State Chorus Registration.....Oct. 9
- ONLINE FORM **Cheer and Dance Entries**..... **Oct. 7**
- “AA” Cross Country Entry deadline 10 a.m.....Oct. 15
- ONLINE FORM - Class B Oral Interp District Contest Entry (**for contests scheduled Nov. 4-7**)Oct. 26
- ONLINE FORM - Volleyball Schedule **with updated scores**

✓ **NOTE: MUST be completed within 24 hrs. following completion of final regular season match.**

November

- ONLINE FORM - Volleyball Schedule **with updated scores**

✓ **NOTE: MUST be completed within 24 hrs. following completion of final regular season match.**

- ONLINE FORM - Class B Oral Interp District Contest Entry (**for contests scheduled Nov. 11-14**)Nov. 2
- ONLINE FORM - Class A Oral Interp Region Contest Entry (**for contests scheduled Nov. 18-21**)Nov. 9
- Volleyball Program Information/Team Picture/Coach Write-up.....Nov. 10
- Class B & A Oral Interp Region Results Report (*Due by 10 a.m. following the completion of Region Contest*)
- ONLINE FORM - Class A Oral Interp Region Contest Entry (**for contests scheduled Nov. 25-27**).....Nov. 16
- ONLINE FORM - Class AA Oral Interp State Festival EntryNov. 16

December

- ONLINE FORM – Girls Basketball Roster (*may be updated*) **original due**Dec.1
- ONLINE FORM – Boys Basketball Roster (*may be updated*) **original due**Dec.8

- ☆ ONLINE FORM - All-State Band Audition EntryDec. 15
- SP-3 FORM – Drama: Set Design Entry FormDec. 20
- SP-4 FORM – Drama: Costume Design Entry FormDec. 20
- SP-5 FORM – Drama: Marketing Entry FormDec. 20
- Track Wrestling –Results UpdateDec 15

January

- WR-3 Wrestling Weight Certification due into SDHSAAJan. 15

Note: Weight Certifications MUST be completed by Dec. 25

- ONLINE FORM - Class B & A Region One-Act Play Contest Entry (**for contests scheduled Jan. 20-23**)Jan. 8
- ONLINE FORM - Class B & A Region One-Act Play Contest Entry (**for contests scheduled Jan. 27-30**)Jan. 15
- ONLINE FORM - Class AA State One-Act Play Contest EntryJan. 15
- One-Act Play Cast Information Report (*Due by 10 a.m. following the completion of Region Contest*)
- One-Act Play Region Results Report (*Due by 10 a.m. following the completion of Region Contest*)

Track Wrestling-Results UpdatesJan 1 & 15

February

ONLINE FORM – Gymnastics State Entry (Class A & AA)... 9:00 a.m. of day following region/state qual. meet

ONLINE FORM - Girls Basketball Schedule **with updated scores**

✓ (MUST be completed within 24 hrs. following completion of final regular season game.)

ONLINE FORM - Boys Basketball Schedule **with updated scores**

✓ (MUST be completed within 24 hrs. following completion of final regular season game.)

Track Wrestling – Results Updates Feb 1 & 15

March

ONLINE FORM - Girls Basketball Schedule **with updated scores**

✓ (MUST be completed within 24 hrs. following completion of final regular season game.)

ONLINE FORM - Boys Basketball Schedule **with updated scores**

✓ (MUST be completed within 24 hrs. following completion of final regular season game.)

Girls Basketball State Tournament Program Info (All classes) Mar 2

(So-Dak 16)

ONLINE FORM - Class AA Debate/IE Entry Mar. 2

ONLINE FORM - Class A Debate/IE Entry Mar. 2

Boys Basketball State Tournament Program Info.(All classes) Mar. 9

(So-Dak 16)

ONLINE Form - All-State Jazz Band Audition Entry March 12

TR-1 Qualifying Track Meets Sanction Form (**All schools who host**) March 14

Feb.-Mar.-Apr.

ONLINE FORM-Region Music Contest Exit Form- from manager-(Due within 10 days following completion of contest.)

May

Region Chairman, Sites and Dates May 1

ELIG-1 Annual Fine Arts Eligibility Report May 1

ELIG-2 Annual Athletic Eligibility Report May 1

ONLINE FORM - Boys Tennis Entry Form with Records May 14

Track Entry deadline May 20

Region Music Dates & Reports May 20

☆ An additional \$50.00 fee will be assessed to the school for failure to meet the second deadline.

✓ A \$100.00 late fee will be assessed to the school if the schedule (ONLINE FORM) is not updated with all scores within 24 hours following the completion of regular season competition. If the schedule with scores has not been completed within two (2) days following the due date, the team will not be allowed to participate in the district tournament.

ONLINE FORMS are forms located at www.sdhsaa.com

Volleyball, Girls Basketball and Boys Basketball Region Chairmen will be fined \$50.00 (each occurrence) for not completing online brackets with pairings. Scores must be updated by 9:00 a.m. following the completion of ANY Region competition.