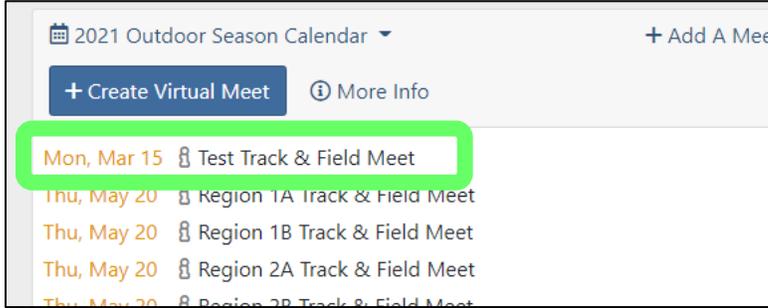
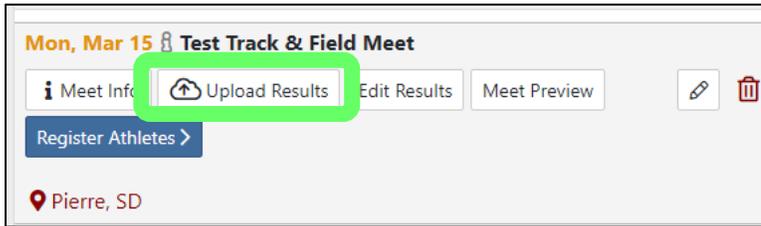


# ATHLETIC.NET – UPLOAD MEET RESULTS

1. Click: Meet Name (from team calendar/schedule on Athletic.net)

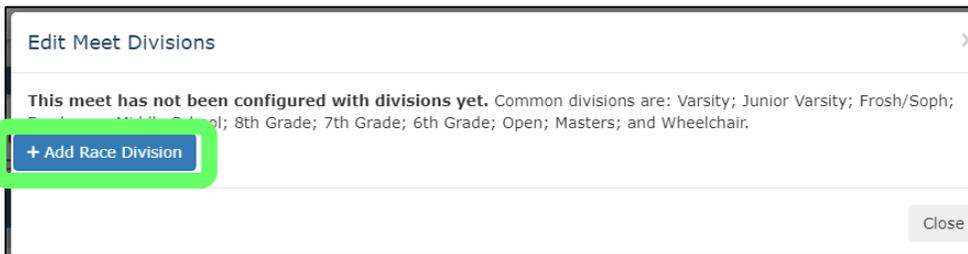


2. Click: Upload Results

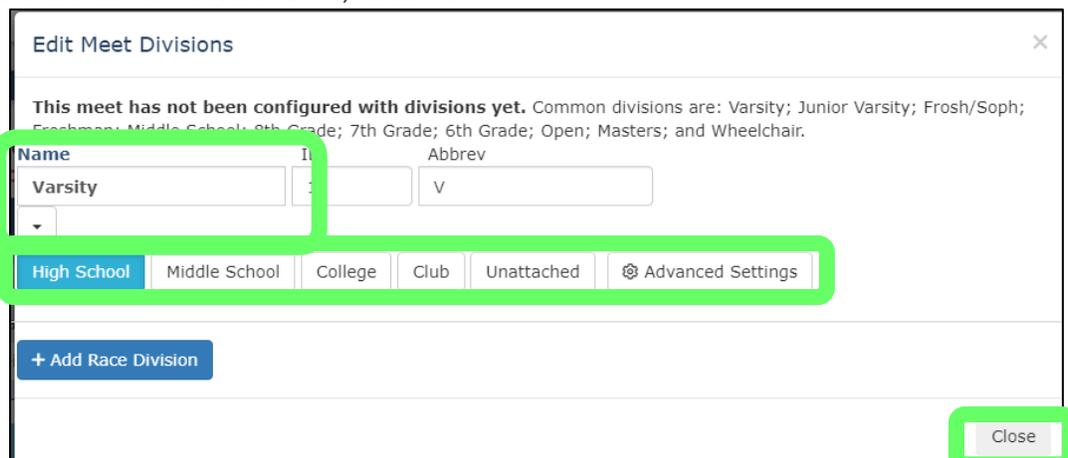


3. If prompted to “Edit Meet Divisions”, do the following. **Otherwise, skip to Step 4.**

- a. Click: Add Race Division



- b. Select Division Name (click drop-down arrow) and select Level. Click “Add Race Division” if needed to add additional divisions. When done, click: Close



4. Click: Upload a file

The screenshot shows the 'Test Track & Field Meet' interface. At the top, it says 'UNOFFICIAL RESULTS' and 'Monday, March 15, 2021'. Below this is an 'Admin Tools' section with buttons for 'Clear All Audits', 'Lock Meet', 'View All Parses', 'Watch Parse', 'Unattached', and a 'Level 1' dropdown. There are also checkboxes for 'Clear Unattached on Publish' and 'View Published Results'. Below that is an 'Edit Meet Divisions' section with radio buttons for 'High School', 'Middle School', 'Club', 'Collegiate', and 'Unattached'. A 'Need Help?' button is also present. A navigation bar contains icons for 'Upload', 'Teams', 'Athletes', 'Events', 'Timing Method', 'Publish', and 'Audit'. The main content area has a heading '1. Upload the result file(s) for Test Track & Field Meet - Monday, March 15, 2021' and a sub-heading 'and uploading Semi-Colon-Delimited (.csv) result files. View Common Supported Formats'. At the bottom, there are two buttons: 'Upload a file' (highlighted in green) and 'Paste Results'.

5. Navigate and select results file that was exported from Hy-Tek Meet Manager

The screenshot shows a Windows file explorer window titled 'This PC > Desktop'. The main pane displays a list of files and folders. The file 'reslt001' is highlighted with a green box. The file list includes: 'CrossCountry' (7/31/2020), 'Track' (5/21/2020), '.aspx' (12/3/2019), '.pdf' (12/3/2019), 'EXPORTING MEET RESULTS FROM HY' (8/31/2020), 'HomePts' (5/5/2020), 'HOW-TOS' (8/17/2020), 'Officials Registration' (6/18/2015), 'reslt001' (8/31/2020), 'StoredProcedures' (5/7/2020), 'SURFACE' (10/2/2019), and 'TFMM 6.0' (7/11/2017).

6. Match Hy-Tek results to Athletic.net divisions

The screenshot shows the '2. Match result divisions to Athletic.net divisions.' interface. It displays the date '3/15/2021 1:40:22 PM' and the file 'ID:435303 - 79KB reslt001.csv' by 'Aaron Magnuson'. There are buttons for 'Preview Matches', 'Re-Parse', 'Unload', 'Remove Results', and a trash icon. Below this, there is a table with columns for 'Class A' and a dropdown menu. The dropdown menu is highlighted in green and shows '-Select a match-' as the selected option. The table lists three rows of data: 'Varsity', 'Varsity', and 'Varsity'.

7. Click: Next

The screenshot shows the '2. Match result divisions to Athletic.net divisions.' interface. It displays the date '3/15/2021 1:40:22 PM' and the file 'ID:435303 - 79KB reslt001.csv' by 'Aaron Magnuson'. There are buttons for 'Preview Matches', 'Re-Parse', 'Unload', 'Remove Results', and a trash icon. Below this, there is a table with columns for 'All Results 1 =', 'Class A', and a dropdown menu. The dropdown menu is highlighted in green and shows 'Varsity' as the selected option. The table lists three rows of data: 'Varsity', 'Varsity', and 'Varsity'. A 'Next >' button is highlighted in green at the top right of the interface.

8. Click: Accept Match for all teams on Verify Team Matches page (if necessary)

Athletes	Result Team	Matched to Athletic.net Team	High School	
2	HS Harding County	= Harding County, Buffalo	South Dakota, B	Accept Match
2	HS Takini	= Takini, Howes	South Dakota, B	Accept Match

9. Click: Next

Result team	Matched to Athletic.net team
	High School

10. Match Athlete name from results (blue highlight) with possible athlete name on Athletic.net  
a. Shouldn't be necessary if using Athletic.net to download rosters/entries prior to meet

Match Athletes

Make sure that result athletes are properly matched to athletes on *Athletic.net*

0 out of 1 athletes matched

Review Matches

HS

Takini

- 10 Max Bobtail Bear
- 8 **Matt Bobtail Bear**
- 10 Maximus Bobtail Bear

No Match ?

11. Click: Next

Match Athletes

Make sure that result athletes are properly matched to athletes on *Athletic.net*

Go to Old Match

Next >

12. Verify Event Matches from results are properly matched to events on Athletic.net and click: Next

**Verify Event Matches**  
Make sure that result events are properly matched to events on *Athletic.net*

**Mens Varsity**

Result Event	Matched to Athletic.net Event	
100	T = 100 Meters	Standard
200	T = 200 Meters	Standard
400	T = 400 Meters	Standard
800	T = 800 Meters	Standard
3200	T = 3200 Meters	Standard
110H	T = 110m Hurdles	39"
300H	T = 300m Hurdles	36"
400	R = 4x100 Relay	Standard
800	R = 4x200 Relay	
1600	R = 4x400 Relay	Standard
3200	R = 4x800 Relay	
1600S	R = SMR 1600m	[2-2-4-8]
SP	F = Shot Put	12lb
DT	F = Discus	1.6kg
PV	F = Pole Vault	Standard
LJ	F = Long Jump	Standard
TJ	F = Triple Jump	Standard

**Womens Varsity**

Result Event	Matched to Athletic.net Event	
100	T = 100 Meters	Standard
200	T = 200 Meters	Standard
400	T = 400 Meters	Standard
800	T = 800 Meters	Standard
3200	T = 3200 Meters	Standard
100H	T = 100m Hurdles	33"
300H	T = 300m Hurdles	30"
400	R = 4x100 Relay	Standard
800	R = 4x200 Relay	
1600	R = 4x400 Relay	Standard
3200	R = 4x800 Relay	
1600S	R = SMR 1600m	[2-2-4-8]
SP	F = Shot Put	4kg
DT	F = Discus	1kg
PV	F = Pole Vault	Standard
LJ	F = Long Jump	Standard
TJ	F = Triple Jump	Standard

**Next >**

13. Set primary timing method for the meet (handheld or FAT). Timing methods can be changed at the event/heat level as needed if multiple timing methods were used during the meet. When done, click: Next

**Set the primary timing method for this meet**

**Hand Timing** or **FAT (Fully Automated Timing)**

Then Change Individual Events *if you need to*. (Make sure to set the primary method first) FAT = Fully Automated Timing

**Mens Varsity**

100 Meters	All Hand	All FAT
Prelims Heat: 1	<input type="radio"/> Hand Timed	<input checked="" type="radio"/> FAT
Prelims Heat: 2	<input type="radio"/> Hand Timed	<input checked="" type="radio"/> FAT
Prelims Heat: 3	<input type="radio"/> Hand Timed	<input checked="" type="radio"/> FAT
200 Meters	All Hand	All FAT

**Womens Varsity**

100 Meters	All Hand	All FAT
Prelims Heat: 1	<input type="radio"/> Hand Timed	<input checked="" type="radio"/> FAT
Prelims Heat: 2	<input type="radio"/> Hand Timed	<input checked="" type="radio"/> FAT
Prelims Heat: 3	<input type="radio"/> Hand Timed	<input checked="" type="radio"/> FAT
200 Meters	All Hand	All FAT

**Next >**

14. Click: Publish Results

**RESULTS**

**Not Published Yet**

**Publish Results**

Results haven't been published yet  
Leave comments on this upload.

15. Click: Mark 'Official'

**RESULTS**

**Republish Results**

**Mark 'Official'**

**Other teams can modify**

- Athlete names
- Results & places
- Event types divisions, rounds, & heats
- Heat & wind values

Changes will be flagged ?

Results have been published, but they haven't been marked 'Official'  
Leave comments on this upload.

16. If Team Scores are kept at meet, click: Publish All Divisions or Re-Publish for specific divisions only

**S  
C  
O  
R  
E  
S**

**Live Scores**

<input type="checkbox"/> Mens Varsity 29 Teams	<input type="button" value="Publish All Divisions"/>		
<input checked="" type="checkbox"/> Womens Varsity 30 Teams	<input type="checkbox"/> Mens Varsity 29 Teams	<input type="button" value="Re-Publish"/>	<input type="button" value="Remove"/>
<input type="button" value="Remove All Team Scores"/>	<input checked="" type="checkbox"/> Womens Varsity 30 Teams	<input type="button" value="Re-Publish"/>	<input type="button" value="Remove"/>