

ATHLETIC.NET – ADD ROSTER

1. Navigate to <https://www.athletic.net/>

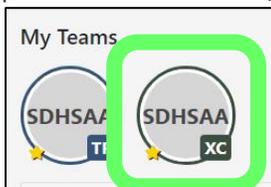
2. Click: Log In (top-right corner)



3. Enter Email Address/Password and click: Log In

A screenshot of the 'Log In to Your Account' modal window. It includes a 'Log In With Facebook' button, an 'OR' separator, an 'Email Address' field containing 'aaron.magnuson@sdhsaa.com', and a 'Password' field with masked characters. Below the fields are links for 'Forgot your password?' and 'Don't have an account? Sign Up'. The 'Log In' button at the bottom right is highlighted with a green rounded rectangle.

4. From top of Dashboard screen, click: Cross Country (XC) or Track & Field (TF) team under “My Teams”



5. Scroll down to “Athletes” section on right side of page.

a. If wishing to upload roster, click: Upload Roster (then follow on-screen instructions for uploading from Excel file).



b. Otherwise, click: Add an Athlete



6. Enter athlete's information (birthdate is optional) and click: Add

The screenshot shows a web interface for managing athletes. At the top, there is a header with a hamburger menu icon and the text "Athletes" followed by a pencil icon. Below the header, there is a filter section with a dropdown menu set to "2020" and a text input field labeled "Filter Athletes". The main content area displays the message "This season has no athletes". Below this message, there are three buttons: "Upload Roster" (with a cloud icon), "+ Add an Athlete", and "Edit Athletes" (with a pencil icon). The "Add an Athlete" form is highlighted with a green border and contains the following fields: "First" (with a sub-label "First Name" and a blue border), "Last" (with a sub-label "Last Name"), "-- Grade --" (a dropdown menu), "-- Gender --" (a dropdown menu), "mm/dd/yyyy" (a date input field), and an "Add" button.

7. Repeat for all athletes on team roster