

Instructions for Entering In-Season Qualifiers

Entering Non-Relay Times & Distances

1. On the SDHSAA website (www.sdhsaa.com), click "School Zone" from the menu on the left
2. Select your school, enter your school's password, and click "Login"
3. Click "Athletics" from the menu on the left and click "Spring Sports"
4. Under the "Track & Field" heading, click "In-Season Qualifiers" (can also be accessed from the "Rosters" page)
5. Click "Boys Qualifiers" or "Girls Qualifiers"
6. Click "Select" next to the athlete you want to enter times/distances for
 - a. The athlete's name will then be displayed above the list of events on the right
7. Enter the times/distances in the boxes to the right of the event
 - a. Times can be entered with or without punctuation
Examples:
1:25.36 or 12536
23'06.25" or 230625
 - b. 400m dash times can be entered in minutes or seconds (the form will reformat the number into minutes)
 - c. Enter times/distances (from sanctioned meets only) for all of your athletes if you wish. Only those times/distances that meet the appropriate In-Season Qualifying standard will be highlighted in green and be displayed on the qualifiers report.

Times are saved as soon as you leave the box (click elsewhere or hit the "Tab" key)

South Dakota High School Activities Association
804 North Euclid, Suite 102, P.O. Box 1217, Pierre, SD 57501
Phone - (605)224-9261 * Fax - (605)224-9262

Your School - Track Qualifiers

5 → Boys Qualifiers | Girls Qualifiers | Relays

Boys Times

[Boys Roster](#) | [Edit Boys Roster](#)

	Last Name	First Name	Grade
6 → Select	Doe	John	10
Select	Jones	Bob	9
Select	Smith	Ed	10
Select	Smith	Joe	12

Running Events

100 M Dash	<input type="text"/>
200 M Dash	<input type="text"/>
400 M Dash	<input type="text"/>
800 M Run	<input type="text"/>
1600 M Run	<input type="text"/>
3200 M Run	<input type="text"/>
110 M Hurdles	<input type="text"/>
300 M Hurdles	<input type="text"/>

Field Events

Shot Put	<input type="text"/>
Discus Throw	<input type="text"/>
High Jump	<input type="text"/>
Long Jump	<input type="text"/>
Triple Jump	<input type="text"/>
Pole Vault	<input type="text"/>

7 →

Entering Relay Times

1. On the In-Season Qualifiers page, click the "Relays" tab
2. Enter times for Girls and/or Boys relays

Times are saved as soon as you leave the box (click elsewhere or hit the "Tab"key)



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Your School - Track Qualifiers

Boys Qualifiers | Girls Qualifiers | **Relays** ← 1

Relays

2

<u>Boys Relays</u>		<u>Girls Relays</u>	
400m Relay	<input type="text"/>	400m Relay	<input type="text"/>
800m Relay	<input type="text"/>	800m Relay	<input type="text"/>
1600m Relay	<input type="text"/>	1600m Relay	<input type="text"/>
3200m Relay	<input type="text"/>	3200m Relay	<input type="text"/>
Medley Relay	<input type="text"/>	Medley Relay	<input type="text"/>