

# **STUDENT COUNCIL SECTION**

## **South Dakota High School Activities Association**

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## Forms

*Area Student Council Leadership Workshop Registration Form*  
*SDHSAA Outstanding Student Council Report Form & Tally Page*  
*Outstanding Student Council Project Plaque Order Form*

## STUDENT COUNCIL ADVISORY COMMITTEE

Member	Region	Term Expires
Mary Stack, Lennox	Gavins Point	2010
Sandra Hoff, S.F. Washington (Chairperson)	Spirit Falls	2011
Julie Rieckman, Estelline	Lakes	2012
Tom Authier, Lyman	Capitol	2012
Laurel Valentine, Wagner	James River	2013
Nancy Reimer, Faith	Upper Missouri	2014
Amber Steele, Rapid City Stevens	Rushmore	2014
Carol Gaikowski, Roslyn	Northern Hills	<i>ad hoc</i>

### For the Latest Information On:

- Area Student Council Workshops
- Outstanding Student Council Project
- South Dakota Student Council Association (SDSCA)
  - School Membership Information
  - State and Regional Officers
  - State Executive Board Meeting Minutes
  - SDSCA Newsletter
  - SDSCA Annual State Convention Information
  - SDSCA State Wide Projects (including the Spring CMN Project)

### Check Out The SDHSAA WEB SITE

**[www.sdhsaa.com](http://www.sdhsaa.com)**

*(Click on "Fine Arts", then on "Student Council")*

# STUDENT COUNCIL GENERAL INFORMATION

## 1. SDHSAA ACTIVITIES FOR STUDENT COUNCILS:

**NOTE** - SDHSAA sponsored Student Council activities are open to all member schools.

### A. Region Student Council Workshops.

**Time** – Fall, 2009

**Description** – The Regional Student Council Workshops are planned to develop leadership skills in the student body of each participating school. With the belief that the entire school can benefit with trained student leaders the Region Student Council Workshops have been designed to assist students to discover their leadership potential.

In an effort to provide a unified student council program for South Dakota schools, an organizational South Dakota Student Council Association (SDSCA) Region Meeting will be held during the Region Workshops. Combining the Workshops with the SDSCA Region Meeting allows the consolidation of Student Council activities. (*SEE*: Page 2 for a complete Workshop schedule.)

Even though the Workshops have a regional designation, schools are not assigned to attend any specific Workshop site and are free to participate at whatever Region Workshop best fits their school calendar. Nevertheless, all schools are encouraged to become fully involved in SDSCA activities and to attend the Workshop that is held within their own SDSCA region.

**REMEMBER:** *SDSCA membership is not a prerequisite for a school to attend any of the Region Student Council Workshops.*

**Cost** - \$4.00 for each student and adult.

### B. “Outstanding Student Council” Project.

**Time** – Ongoing throughout the year.  
(**Submission Dates:** April 16-25, 2010)

**Description** - The “Outstanding Council” project is designed to serve as a motivational tool as well as a self-evaluation instrument for each school’s student council. In addition, the “Outstanding” project is also a program to provide recognition to those student councils that achieve the designation of being an “Outstanding Council”.

**Cost** – None

## 2. SDHSAA SUPERVISION POLICY: In June 1997, the SDHSAA Board of Directors enacted a policy requiring students participating in any SDHSAA sponsored activity (including the Region Student Council Workshops) to be accompanied by qualified individuals. “All participating students at Fine Arts and Athletic Activities sponsored by the SDHSAA must be

accompanied by their coach or director or, in cases of emergency, by an administratively authorized and approved individual. Students not accompanied by their coach or director or administratively authorized individual will be prohibited from participating in the event.”

## 3. ACADEMIC ACHIEVEMENT TEAM AWARD:

In an attempt to recognize the academic excellence of the athletic teams and fine arts groups in each school, the SDHSAA created the “Academic Team Award”. The “Academic Team Award” is designed to recognize “varsity” level “teams” that achieve a combined GPA of 3.0 or higher.

Student Councils are eligible to receive the “Academic Team Award” provided the members of the council meet the combined 3.0 GPA criteria. The criteria for a student council specifies that the combined GPA is of all the members of the Council on April 1st (April 1<sup>st</sup> will also serve as the “grade calculation” date for the award). For additional information, see the “Academic Achievement Team Award” web pages on the SDHSAA Web Site.

## 4. NATIONAL HIGH SCHOOL ACTIVITIES WEEK: Each October the nation’s high schools spend one week celebrating and publicizing the benefits gained through participating in athletic and fine arts activities.

In many schools the student council is designated to spearhead the “National Activities Week” observance planning and the organizing. The student council is the choice to be the organizational nucleus for the week long Activities Week celebration due to it being the one group in the school that represents the entire student body.

**THE 2009-10 NATIONAL HIGH SCHOOL ACTIVITIES WEEK WILL BE OBSERVED OCTOBER 11-17, 2009.**

**Designated Days** - Each day of the week is designed to recognize a specific area of high school activities: Sportsmanship, Fine Arts Activities, Officials, Health Awareness, Coaches, Fan Appreciation and Community Service & Participation. **Additional information**, including a daily calendar and suggested activities, can be found under the “*National High School Activities Week*” web pages on the SDHSAA Web Site.

**NOTE:** Student Councils can gain points toward their “Outstanding Student Council” project. by working with their school’s “National Activities Week” observance (*SEE*: the “Outstanding Student Council Report Form” in this “Student Council Section”)



# OUTSTANDING STUDENT COUNCIL PROJECT

## A. HISTORY, BACKGROUND AND VALUE:

The 2009-10 school year marks the twentieth year that the SDHSAA has sponsored the "Outstanding Student Council" project. The goal of the "Outstanding" project is to serve as an incentive for student councils to maintain a program of continued excellence and to provide a benchmark with which student councils in SDHSAA member schools can compare their accomplishments.

The ultimate value of the "SDHSAA Outstanding Student Council" project is to give those Student Councils that are designated as being "Outstanding" the praise and recognition they deserve for a well done job.

A student council that is recognized as "Outstanding" can be characterized as having a well rounded program that involves many activities in a variety of areas. "Outstanding" Councils are active at the state as well as the local level. They have done an exemplary job that has been a benefit to their school and community.

The "Outstanding Student Council Project" should be viewed as a self-evaluation tool whereby a school participates in the program to determine on a measurement standard, where the student council is and where the council would like to be. The SDHSAA would hope that all schools participate in this valuable activity.

Schools with questions about the "Outstanding Student Council" project should call Ken Pickering at the Activities Association (224-9261) for further details.

**B. PROJECT CRITERIA:** Every High School Student Council that **achieves at least 500 points, based on the pre-determined criterion, will be designated as an "Outstanding Student Council"**. The criteria, which has been determined as necessary for a school to be declared an "Outstanding Student Council" is included on the "SDHSAA Outstanding Student Council Report Form". The "Report Form" is located at the end of this "Student Council Section". Each of the criteria on the "Report Form" has been given an assigned point value.

The Student Council Advisory Committee and the SDHSAA staff will evaluate all report forms that have been submitted. After determining that a student council has met the criteria, the Advisory Committee will designate as "Outstanding" each student council that merits the recognition.

**NOTE: Reports received without the points being recorded (on both the "Entry Form" and the "Tally Page") and totaled on the "Tally Page" will not be accepted.**

**C. PROJECT AWARD STANDARDS: All high schools whose student council has met the criteria and has accumulated 500 or more points will be designated as an "Outstanding Student Council".**

## D. WHEN TO SUBMIT REPORT FORM:

### Location of Report Forms:

The "Outstanding Student Council Report Form" can be found at the end of the "Student Council Section"

### Time Period Covered:

April 16, 2009 through April 15, 2010

### Deadline To Submit Report:

Between April 16 and April 25, 2010

**NOTE: Report forms postmarked before April 16 or after April 25 will not be accepted.**

**Submit forms (plus the required copies of the meeting agendas and the meeting minutes) to:**

Ken Pickering  
SDHSAA  
PO Box 1217  
Pierre, SD 57501



# SOUTH DAKOTA STUDENT COUNCIL ASSOCIATION (SDSCA)

**SDSCA MISSION:** The South Dakota Student Council Association was founded in 1988 to encourage and support the development, growth and unity of Student Councils in South Dakota. The SDSCA is plans programs and provides a variety of additional services designed to assist student councils in its member schools. The SDSCA also is involved with various projects to benefit the communities of its member schools and youth of South Dakota.

**SDSCA SPONSORSHIP:** The SDSCA is co-sponsored by the South Dakota High School Activities Association and the South Dakota Association of Secondary School Principals.

**ORGANIZATION (State):** The primary governing body is a State Executive Board whose student officers are elected during the Annual SDSCA Convention. The State Board plans the Annual Convention, determines SDSCA projects and establishes statewide policy for student council in South Dakota. Adult representatives from the SDHSAA, SDASSP, Student Council Advisor's and the SDSCA Executive Director serve as advisors for the State Executive Board's officers.

**ORGANIZATION (Region):** In addition to the State Executive Board the state is divided into eight regions (*See pages 5-6 for a listing of schools in each region*).

The student officers for each region are elected during region meetings that are scheduled as part of the Annual SDSCA State Convention. Each SDSCA Member School is entitled to send a representative from their school as a voting delegate to all region board meetings. Each region holds at least one regional meeting a year for the conducting of business. A report on the region board meetings will be given during each Region's Student Council Workshop.

**REGION ADVISORS & STUDENT COUNCIL ADVISORY COMMITTEE:** To better coordinate the state's Student Council activities, the positions of the SDSCA Region Advisor and the membership on the SDHSAA Student Council Advisory Committee have been combined. The joining of the SDSCA Region Advisors with the SDHSAA Advisory Committee was the result of a vote of the SDSCA and the SDHSAA Board of Directors.

**SDSCA ANNUAL STATE CONVENTION:** The SDSCA schedules an Annual State Convention each spring. All SDSCA member schools are encouraged to send delegates to the Convention. The State Convention provides an opportunity to work with a recognized motivational leader, to participate in team building leadership sessions and to determine the future

direction of the Association through the election of the SDSCA State and regional officers for the next year.

## 2009-10 Annual State Student Council Convention

**Dates:** March 28-30, 2010

**Site:** Ramkota River Centre, Pierre

**Registration Information:** Registration packets will be sent to all schools during the later part of January or early February.

**Tentative Convention Schedule:** Check the SDSCA Web Site - as the State Convention plans are developed the tentative schedule will be placed on the SDSCA web site.

**SDSCA WEB SITE:** The official SDSCA web site has is hosted under the South Dakota High School Activities Association's web site. Check out the SDSCA web site for a listing of State and Region officers, the SDSCA Constitution, Annual State Convention information, State Executive Board meeting minutes and many more items of interest.

Schools can reach the SDSCA web site as follows: go to the SDHSAA web site ([sdhsaa.com](http://sdhsaa.com)), click on "Fine Arts", then click on "Student Council" and on "South Dakota Student Council Association". Once at the Web Site, bookmark the location as a speedy direct link to the SDSCA web site for future reference.

**SDSCA MEMBERSHIP:** All South Dakota High School Activities Association member schools are eligible to become a member of the SDSCA. The SDSCA membership period is from September 1st through August 31st.

**Membership Form:** The SDSCA Membership form is available on the SDSCA web site (just click on "Join"). A copy of the membership form will also be sent to all SDHSAA Member Schools.

### FOR SDSCA INFORMATION CONTACT:

Ken Pickering, SDHSAA Representative  
PO Box 1217  
Pierre, SD 57501  
Phone – 224-9261  
E-mail – [ken.pickering@sdhsaa.com](mailto:ken.pickering@sdhsaa.com)

**OR**

Renee Rebnord, SDSCA Executive Director  
Harrisburg High School  
PO Box 339  
Harrisburg, SD 57032  
Phone – 743-2567  
E-mail – [renee.rebnord@k12.sd.us](mailto:renee.rebnord@k12.sd.us)

# SDSCA Region Alignment of Schools

(All high schools have been assigned to a specific SDSCA region based on geographic demographics with the philosophy of maintaining a balance of active schools in each region)

## **CAPITOL REGION (22 Schools)**

Andes Central	Highmore-Harrold	Miller	Sunshine Bible Academy
Burke	Jones County	Pierre Riggs	Todd County
Chamberlain	Kadoka	Platte-Geddes	White River
Colome	Lower Brule	South Central	Winner
Crow Creek	Lyman	St. Francis	
Gregory	Marty Indian	Stanley County	

## **GAVINS POINT REGION (15 schools)**

Alcester-Hudson	Dakota Valley	Irene-Wakonda	Vermillion
Beresford	Elk Point-Jefferson	Lennox	Viborg
Canton	Gayville-Volin	Marion	Yankton
Centerville	Hurley	Parker	

## **JAMES RIVER REGION (31 Schools)**

Armour	Freeman Academy	Menno	Stickney
Avon	Hanson	Mitchell	Tripp-Delmont
Bon Homme	Howard	Mitchell Christian	Wagner
Corsica	Huron	Mount Vernon	Wessington Springs
Dakota Christian	Iroquois	Parkston	White Lake
Emery	James Valley Christian	Plankinton	Wolsey-Wessington
Ethan	Kimball	Sanborn Central	Woonsocket
Freeman	McCook Central	Scotland	

## **LAKES REGION (27 Schools)**

Arlington	Deuel	Great Plains Lutheran	Rutland
Brookings	Elkton	Hamlin	Sioux Valley
Castlewood	Estelline	Henry	Tri-Valley
Chester Area	Flandreau	Lake Preston	Watertown
Colman-Egan	Flandreau Indian	Madison	Waverly-South Shore
De Smet	Florence	Milbank	Willow Lake
Deubrook Area	Grant-Deuel	Oldham-Ramona	

## **NORTHERN HILLS REGION (22 Schools)**

Aberdeen Central	Frederick Area	Rosholt	Warner
Aberdeen Christian	Groton Area	Roslyn	Waubay
Aberdeen Roncalli	Hitchcock-Tulare	School for the Blind/VI	Webster
Britton-Hecla	Langford	Sisseton	Wilmot
Clark	Northwestern	Summit	
Doland	Redfield	Tiospa Zina	

## **RUSHMORE REGION (25 Schools)**

Belle Fourche	Hill City	Philip	St. Thomas More
Bennett County	Hot Springs	Pine Ridge	Sturgis
Crazy Horse	Lead-Deadwood	Rapid City Central	Takini
Custer	Little Wound	Rapid City Christian	Wall
Douglas	New Underwood	Rapid City Stevens	
Edgemont	Newell	Red Cloud	
Harding County	Oelrichs	Spearfish	

### SPIRIT FALLS REGION (16 Schools)

Baltic	Dell Rapids	Montrose	Sioux Falls Roosevelt
Brandon Valley	Dell Rapids St. Mary	Sioux Falls Christian	Sioux Falls Washington
Bridgewater	Garretson	Sioux Falls Lincoln	Tea Area
Canistota	Harrisburg	Sioux Falls O’Gorman	West Central

### UPPER MISSOURI REGION (22 Schools)

Bison	Faith	Lemmon	Sully Buttes
Bowdle	Faulton Area	Leola	Timber Lake
Cheyenne-Eagle Butte	Gettysburg	McIntosh	Tiospaye Topa
Dupree	Herreid	McLaughlin	Wakpala
Edmunds Central	Hoven	Mobridge-Pollock	
Eureka	Ipswich	Selby Area	

## NATIONAL ASSOCIATION OF STUDENT COUNCILS (NASC)



The National Association of Student Councils is the national advocate and voice for Student Councils across the country. Many of the SDSCA member school services are a result of the affiliation with the NASC.

**About NASC:** Since 1931 the goal of NASC has been to help all student councils become more effective organizations. NASC, representing high school councils nationwide, seeks to provide a valuable leadership partnership between students and their school. It creates the opportunity for students to become effective leaders, thus encouraging and influencing a positive school climate.

**NASC Vision Statement:** The National Association of Student Councils provides leadership development opportunities to prepare and empower student leaders to serve their schools and communities. **We believe....**

- Empowered students are vehicles for positive change in their school and community.
- Student leaders have the responsibility to be positive role models.
- Student councils play a vital role in preserving knowledge of and practice in the democratic process.
- Leadership training programs are essential for developing leaders to achieve their full potential.
- Involvement in state and national programs enhances the local school’s leadership development program.
- Student council programs are stronger when all students are encouraged to participate.
- Every secondary school should have a student council.

*- Adopted by the NASC Executive Board (January 1999)*

**Why should a school belong to both the SDSCA state organization and NASC?** Many student councils are members of both the NASC and their state student council organization so that they benefit from both. **With NASC membership schools receive the following NASC benefits:**

- **Training and development opportunities for students and advisers.**
- **The *Leadership for Student Activities* monthly magazine** (September-May) along with **other resources** that are mailed each year to members (including a publication each year on a student activities topic, materials for National Student Leadership Week, and information about various programs)
- **Special member pricing on student council resource publications and merchandise at the [www.nasc.us/store](http://www.nasc.us/store) web site).**
- **Member discounts for leadership conferences (i.e. NASC National Conference)**
- **Recognition opportunities for advisers, students, student councils and schools.**
- **Free support from the NASC Staff on matters such as student council policy and procedures.**

**How To Join Or Affiliate With NASC:** Go to the NASC web site ([www.nasc.org](http://www.nasc.org)) for complete information on how become a NASC affiliate.

- ❖ **The 2009-10 annual NASC affiliation fees are \$95**

# REGIONAL STUDENT COUNCIL WORKSHOP REGISTRATION FORM

**SCHOOLS ARE NOT ASSIGNED TO PARTICIPATE AT A SPECIFIC WORKSHOP SITE** - they can pick the Workshop site that best fits into their own school calendar. **NOTE: Schools *NEED NOT* be a member of the SDFCA to attend a Region Student Council Workshop.**

**REGISTRATION DEADLINE DATE:** To plan for the Workshop supplies needed (including food for the break), the Region Advisor **MUST** receive registrations by the **Deadline Date. MAIL or FAX THIS FORM** to the workshop that you will attend. **SEE: *Workshop Advisors, Dates, Sites and Registration Deadlines listed below.***

**REGION WORKSHOPS (Alphabetical) – ADVISORS, REGISTRATION DEADLINES, DATES, SITES:**

**REGION:** Capitol Region  
**Send form to:** Tom Authier  
 Lyman High School  
**Registration Deadline:** Oct. 14  
**Workshop Date:** Oct. 20  
**Workshop Site:** Pierre

**REGION:** Northern Hills Region  
**Send form to:** Carol Gaikowski  
 Roslyn High School  
**Registration Deadline:** Oct. 14  
**Workshop Date:** Oct. 21  
**Workshop Site:** Webster

**REGION:** Gavins Point Region  
**Send Form To:** Mary Stack  
 Lennox High School  
**Registration Deadline:** Oct. 7  
**Workshop Date:** Oct. 13  
**Workshop Site:** Lennox

**REGION:** Rushmore Region  
**Send form to:** Amber Steele  
 RC Stevens High School  
**Registration Deadline:** Oct. 21  
**Workshop Date:** Oct. 29  
**Workshop Site:** Sturgis

**REGION:** James River Region  
**Send form to:** Laurel Valentine  
 Wagner High School  
**Registration Deadline:** Oct. 21  
**Workshop Date:** Oct. 28  
**Workshop Site:** Mitchell

**REGION:** Spirit Falls Region  
**Send form to:** Sandra Hoff  
 SF Washington High School  
**Registration Deadline:** Oct. 28  
**Workshop Date:** Nov. 5  
**Workshop Site:** Sioux Falls

**REGION:** Lakes Region  
**Send form to:** Julie Rieckman  
 Estelline High School  
**Registration Deadline:** Oct. 14  
**Workshop Date:** Oct. 21  
**Workshop Site:** Estelline

**REGION:** Upper Missouri Region  
**Send Form To:** Nancy Reimer  
 Faith High School  
**Registration Deadline:** Oct. 14  
**Workshop Date:** Oct. 21  
**Workshop Site:** Mobridge

**NOTE:** *If emergency circumstances force a school to cancel from a Workshop, contact the SDHSAA immediately.*

**REGISTRATION FEE:** \$4.00 for each student **AND** adult in attendance. (**NOTE: *Lunch is on your own.***)

**TOTAL NUMBER OF STUDENTS & ADULTS \_\_\_\_\_ X \$4.00 = \$\_\_\_\_\_ TOTAL FEE**  
**(MAKE CHECK PAYABLE TO: *The Region*)**

*Schools may bring as many students as they wish.* Schools are responsible for paying registration fees for the total number of students and advisors registered. **No refunds will be given.**

\_\_\_\_\_  
 Name of School

\_\_\_\_\_  
 Signature of Advisor

School Fax # \_\_\_\_\_

Advisor e-mail \_\_\_\_\_



# SDHSAA OUTSTANDING STUDENT COUNCIL

## 2009-10 Report Form

_____	_____
School	Street or P.O. Address
_____	_____
City	Zip Phone
_____	_____
Signature of Sponsor/Advisor	Signature of President

\_\_\_\_\_  
Signature of Principal/Activities Director

Person Submitting Entry: \_\_\_\_\_  
(Print)

Signature \_\_\_\_\_

Title \_\_\_\_\_

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### A NOTE TO THE ADVISOR:

The 2009-10 school year marks the twentieth year that the SDHSAA has sponsored the "Outstanding Student Council" project. The goal of the SDHSAA is to provide this incentive program as a service to SDHSAA member schools and thereby increase the number of schools involved in the project each year.

The purpose of the "Outstanding Student Council" project is to give Student Councils the praise and recognition they deserve for a well-done job. Those councils recognized as "Outstanding" have well rounded programs and are active on the local and state levels; they have done an exemplary job in their schools.

Participation in the program should be viewed as a self-evaluation project. The SDHSAA would hope that all schools participate in this valuable activity.

If you have any questions, call Ken Pickering at 224-9261 for further details.

# SDHSAA OUTSTANDING STUDENT COUNCIL PROJECT

## Awards and Recognition:

All High School Student Councils that achieve satisfactory points, as based on the criterion which follows, will be designated as an "Outstanding Student Council" and will receive a recognition certificate presented by the SDHSAA.

The Student Council Advisory Committee and the SDHSAA staff will evaluate the nominations. **Schools must have at least 500 points to be considered for recognition. Any school that achieves 500 or more points plus submits the required master calendar or agenda for 6 meetings and the meeting minutes from 6 meetings will be designated as an "Outstanding Student Council".**

**Time Period Covered:** April 16, 2009 to April 15, 2010

**Deadline When to Submit Report:** Between April 16 and April 25, 2010

*(The Report Form must be postmarked no earlier than April 16 and no later than "on or before" April 25. Forms postmarked either earlier or later than the deadlines will not be accepted.)*

**Send This Form To:** Ken Pickering  
SDHSAA  
P.O. Box 1217  
Pierre, SD 57501

## How to Submit Report:

Please fill out the form carefully. *(Fill in the points on both the "Entry Form" and the "Tally Page".)*

Student Councils wishing to participate in the program might wish to appoint either a committee or an individual within the council to work on the nomination form and to keep it current throughout the year.

**The form is divided into three parts:**

- A. PART I** is the "Entry Form" which asks for routine information about the composition and operation of the council.
- B. PART II** is the "Criteria Rating Form". It is in PART II that a real feel and understanding of your council can be developed. When completing PART II, just fill in the "possible points" which you receive from each completed activity in the blank next to the activity and briefly supply the information requested in the space provided. **For Example:** If you've presented and discussed as a student council your objectives for this year, place 10 points next to that item on the form. (See: page 4, item C.)
- C. PART III** is the "Tally Page" in which all the information from PART II is summed up by placing the earned points in the appropriate blanks and providing a total of the points earned.

***NOTE: REPORTS RECEIVED WITHOUT POINTS BEING RECORDED OR WITHOUT POINTS BEING TOTALED WILL NOT BE ACCEPTED.***

**COMPLETE & SEND IN THE REPORT FORM (The Cover Page And All Three Parts Of This "Outstanding Council" Report Form) BETWEEN APRIL 16 - 25, 2010**

## Outstanding Student Council Designation:

Any school that submits the following will be designated an "Outstanding Student Council":

- Copies of the agenda for 6 meetings or 1 master calendar
- Copies of the minutes from 6 meetings
- At least 500 points (based on the criteria as explained throughout this Report Form)

## PART I: ENTRY FORM

1. Name of School \_\_\_\_\_
2. Grades which are represented by the elected Council \_\_\_\_\_
3. Description of the Council:
  - A. Size of Council \_\_\_\_\_
  - B. Number of Officers \_\_\_\_\_
  - C. Number of Sponsors/Advisors \_\_\_\_\_
4. Composition of the Council:
  - A. How are Council Members Elected? (e.g. Represent specific grades such as sophomores, represent homerooms, represent specific clubs or organizations, elected at large, other.)  
Explain - \_\_\_\_\_
  
  - B. How are Council Officers Elected? (e.g. Campaign at large, selected by the other council members, automatically a part of the perks of the Senior Class representatives, other.)  
Explain - \_\_\_\_\_
5. Council Meeting Dates: (e.g. Every third Monday morning.)
  - A. Regular general meeting of entire Council? \_\_\_\_\_
  - B. Executive Board meetings? \_\_\_\_\_

**PART II - OUTSTANDING STUDENT COUNCIL  
CRITERIA RATING FORM  
2009-10**

**IN COMPLETING THIS FORM, PLEASE NOTE THE FOLLOWING:**

*Provide ALL information requested (including explanations when requested)  
Remember to fill in all points on both the "Entry Form" and "Tally Page" – Points not  
completed will not be counted towards the points for the "recognition"  
No pictures are to be included when submitting this "Report Form".*

**POINTS                  SCORE**

**I.      OBJECTIVES**

A.      Does your Council have General Objectives?  
           Yes \_\_\_\_\_ No \_\_\_\_\_                  If "yes" - - - -      20                  \_\_\_\_\_  
           1. If "Yes", state your general objectives.

          2. Are your general objectives written in your Constitution?  
           Yes \_\_\_\_\_ No \_\_\_\_\_  
           If the answer is "No", explain where the general objectives can be found:

B.      Does your Council have Specific Objectives for the year?  
           Yes \_\_\_\_\_ No \_\_\_\_\_                  If "yes" - - - -      30                  \_\_\_\_\_  
           State your specific objectives for the current year.

		<u>POINTS</u>	<u>SCORE</u>
C.	Does your Council present and discuss the general and specific objectives as a group on a yearly basis?		
	Yes _____ No _____	If "yes" - - - -	10 _____
	If "Yes," when are the objectives presented and discussed?		
D.	Show how each specific objective is met with a specific project.	30	_____

**II. PROJECTS:**

- ◆ **A – J MUST BE COMPLETED PROJECTS.**
- ◆ **POINTS ARE TO BE AWARDED ONLY TO PROJECTS RECEIVING A "YES" ANSWER.**
- ◆ **ALL PROJECTS(except Leadership Projects in "D" below) MUST REACH PERSONS OTHER THAN THE ELECTED STUDENT COUNCIL MEMBERS**
- ◆ **NO ONE PROJECT CAN RECEIVE DUAL POINTS. (If a project meets several objectives, use it where it would be most appropriate.)**

POINTS   SCORE

A. Did you have a project to **IMPROVE STUDENT ATTITUDES** toward school?

Yes \_\_\_\_\_ No \_\_\_\_\_      How many projects? \_\_\_\_\_      20      \_\_\_\_\_  
Briefly describe each project.

B. Did you have an **EDUCATIONAL PROJECT?**

Yes \_\_\_\_\_ No \_\_\_\_\_      How many projects? \_\_\_\_\_      20      \_\_\_\_\_  
Briefly describe each project.

C. Did you have a **HEALTH, SAFETY** and/or **CHEMICAL AWARENESS PROJECT?**

Yes \_\_\_\_\_ No \_\_\_\_\_      How many projects? \_\_\_\_\_      20      \_\_\_\_\_  
Briefly describe each project.

		<u>POINTS</u>	<u>SCORE</u>
D.	Did you have a <b>LEADERSHIP PROJECT</b> ? Yes _____ No _____      How many projects? _____ Briefly describe each project.	20	_____
E.	Did you have a <b>FUND RAISING PROJECT</b> ? Yes _____ No _____      How many projects? _____ Briefly describe each project.	20	_____
F.	Did you have a <b>PUBLIC RELATIONS PROJECT</b> ? Yes _____ No _____      How many projects? _____ Briefly describe each project.	20	_____
G.	Did you have a <b>COMMUNITY</b> or <b>SCHOOL SERVICE PROJECT</b> ? Yes _____ No _____      How many projects? _____ Briefly describe each project.	20	_____

		<u>POINTS</u>	<u>SCORE</u>
H.	<p>Did you have a <b><i>SOCIAL</i></b> or <b><i>RECREATIONAL PROJECT?</i></b>            Yes _____ No _____      How many projects? _____            Briefly describe each project.</p>	20	_____
I.	<p>Did you have a project to improve good <b><i>SPORTSMANSHIP BEHAVIOR</i></b> in your <b><i>SCHOOL</i></b> and/or <b><i>COMMUNITY?</i></b>            Yes _____ No _____      How many projects? _____            Briefly describe each project.</p>	20	_____
J.	<p>Did your council sponsor <b><i>OR</i></b> work cooperatively with some other group in the school on a project to publicize <b><i>NATIONAL HIGH SCHOOL ACTIVITIES WEEK*?</i></b>            * <i>Schools can observe Activities Week for any single 7 consecutive days from October 11 through November 1.</i>            Yes _____ No _____      How many projects? _____            Briefly describe each project <b>AND</b> include your council's role in the development of the project(s).</p>	20	_____



**III. STUDENT COUNCIL OPERATION**

**NOTE: Schools must supply copies for 6 meeting agendas or 1 master calendar and 6 copies of meeting minutes to receive the “Outstanding Student Council” designation. The Minutes *MUST BE* reasonably detailed so that a person not in attendance at the meeting can understand what occurred during the meeting.**

A. **AGENDA. Attach a copy of the agenda for 6 different meetings (OR 1 master calendar of the year's meeting activities).** 10 \_\_\_\_\_

B. **AGENDA USE. State below 1) who is given a copy of the agenda, 2) who prepares the agenda or master calendar, and 3) how well it is followed in a meeting.** 10 \_\_\_\_\_

C. **MINUTES. Attach a copy of the minutes from 6 meetings. (Suggestion: Use minutes from meetings where projects in II, A-L are planned)** 10 \_\_\_\_\_

D. **MINUTES USE. State below 1) when the minutes are read, 2) if posted, and 3) how students hear about the minutes.** 10 \_\_\_\_\_

E. **EVALUATIONS.** Does your Council do a formal self-evaluation of itself and its projects?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If "yes" - - - 20

**OR**

**IF NOT A FORMAL SELF-EVALUATION** is there a formal evaluation of the council and its projects conducted by someone else?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If "yes" - - - 20 \_\_\_\_\_

If you answered "Yes" to either type of Evaluation process, explain the process involved in evaluating your council.

**POINTS SCORE**

- F. **COMMITTEE STRUCTURE.** Does your Student Council have a committee system in place for completing projects?  
If "yes" - - - 20 \_\_\_\_\_  
If "Yes," explain the structure of your committees:

**IV. STUDENT COUNCIL REGION WORKSHOP & OTHER LEADERSHIP PARTICIPATION**

- A. Did your school attend a **2009-10** SDHSAA Regional Student Council Workshop? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes . . . . 30 \_\_\_\_\_

Where \_\_\_\_\_

Date you attended \_\_\_\_\_

- B. Was your student council represented at a **2009-10** Region Officer Planning Meeting?

Yes \_\_\_\_\_ Where \_\_\_\_\_ Date \_\_\_\_\_

Yes \_\_\_\_\_ Where \_\_\_\_\_ Date \_\_\_\_\_

Yes \_\_\_\_\_ Where \_\_\_\_\_ Date \_\_\_\_\_

Total Number of Planning Meetings Attended \_\_\_\_\_ X 10 points each - - - \_\_\_\_\_

**V. STATE PARTICIPATION**

- A. Is your Student Council a **2009-10** member of the South Dakota Student Council Association (SDSCA)?    Yes \_\_\_\_\_    No \_\_\_\_\_    If yes . . 20    \_\_\_\_\_
- B. Did anyone from your Student Council attend the **March, 2010** Annual SDSCA State Convention?    Yes \_\_\_\_\_    No \_\_\_\_\_    If yes . . 30    \_\_\_\_\_  
How many attended? \_\_\_\_\_
- C. Do any members of your Student Council hold a **2008-09** SDSCA state or region office(s)?    Yes \_\_\_\_\_    No \_\_\_\_\_    If yes . . 10    \_\_\_\_\_  
What office(s)? \_\_\_\_\_

**VI. NATIONAL PARTICIPATION**

- A. Is your Student Council a member of NASC (National Association of Student Councils) or School membership in NASSP/DSA?  
Yes \_\_\_\_\_ No \_\_\_\_\_    If yes . . 20    \_\_\_\_\_
- B. Was your Student Council represented at: the NASC National Conference, the NFHS National Student Leadership Conference, or other leadership workshop during the **Summer of 2009**?  
Yes \_\_\_\_\_ No \_\_\_\_\_    If yes . . 10    \_\_\_\_\_

List names of members and the conference/camp each attended:

**VII. SPONSOR/ADVISOR PARTICIPATION**

Did your sponsor attend any one of the following: **March, 2010** SDSCA Annual State Convention, **2009-10** NASSA Activity Adviser Workshop **or** the **Summer, 2008** NASC National Conference?  
Yes \_\_\_\_\_ No \_\_\_\_\_    If yes . . 5    \_\_\_\_\_  
List activity(s) attended:

**VIII. ACADEMIC ACHIEVEMENT TEAM AWARD**

Did the members of your Student Council qualify to receive a **2009-10** SDHSAA "Academic Achievement Team Award" this year?    Yes \_\_\_\_\_    No \_\_\_\_\_  
(Combined 3.0 or better G.P.A. for all members of Student Council on April 1)  
If yes . . 30    \_\_\_\_\_

**TOTAL POSSIBLE POINTS -**    525 + Bonus Points

**PART III - OUTSTANDING STUDENT COUNCIL  
TALLY PAGE  
2009-10**

*(NOTE: Points must be recorded and totaled on this "Tally Page" & Points must be recorded on the "Entry Form" OR the report will not be accepted.)*

	<u>Possible Points</u>	<u>Points Earned</u>
<b>I. Student Council Objectives</b>		
A. General Objectives .....	20	_____
B. Specific Objectives .....	30	_____
C. Presented and Discussed Yearly .....	10	_____
D. Projects Meet Specific Objectives .....	30	_____
<b>II. Projects</b>		
A. Student Attitude Improvement.....	20	_____
B. Educational .....	20	_____
C. Health, Safety and/or Chemical Awareness .....	20	_____
D. Leadership.....	20	_____
E. Fund Raising .....	20	_____
F. Public Relations .....	20	_____
G. Community or School Service .....	20	_____
H. Recreational or Social.....	20	_____
I. School and/or Community Sportsmanship .....	20	_____
J. National High School Activities Week.....	20	_____
K. Bonus/Super Bonus.....	40-80	_____
L. Achievement Bonus (five points for each additional project above two in an area).....	???	_____
M. NASC National Leadership Week (10 points for each completed project) .....	???	_____
<b>III. Student Council Operation</b>		
A. Agenda/Master Calendar for Meetings ( <b>Enclose copies</b> ).....	10*	_____
B. Agenda Use Explanation .....	10	_____
C. Minutes for Meetings ( <b>Enclose copies</b> ).....	10*	_____
D. Minutes Use Explanation.....	10	_____
E. Performance Evaluation .....	20	_____
F. Committee Structure .....	20	_____
<b>*Must enclose copies to achieve "Outstanding" Recognition</b>		
<b>IV. Student Council Region Workshop &amp; Other Leadership Participation</b>		
A. Attendance at SDHSAA Student Council Region Workshop.....	30	_____
B. Representation at a Region Officers Planning Meeting (10 points for each meeting) .....	???	_____

	<b><u>Possible Points</u></b>	<b><u>Points Earned</u></b>
<b>V. State Participation</b>		
A. SDSCA Membership (2009-10 School Year) .....	20	_____
B. SDSCA State Convention (March, 2010) .....	30	_____
C. SDSCA State or Region Officer (2009-10 School Year).....	10	_____
 <b>VI. National Participation</b>		
A. NASC Membership (NASSP/DSA) .....	20	_____
B. Attendance at NASC National Convention or NFHS National Student Leadership Conference or other leadership workshop (Summer, 2009).....	10	_____
 <b>VII. Sponsor/Advisor Participation .....</b>	 <b>5</b>	 _____
 <b>VIII. Academic Achievement Team Award (April 1, 2010) .....</b>	 <b>30</b>	 _____
	_____	_____
	<b>TOTAL SCORE -</b>	_____

*(TOTAL POSSIBLE POINTS - 525 + Bonus Points)*

**NOTE: All points are based on the time period  
from April 16, 2009 to April 15, 2010.**



# SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION

## “STATE RECOGNITION OUTSTANDING STUDENT COUNCIL AWARD” ORDER FORM

1 PLAQUE (12" X 9") = \$30.00  
Quantity (price includes postage)

DATE NEEDED: \_\_\_\_\_  
(Allow 4 weeks for delivery)

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Attn: \_\_\_\_\_

Attn: \_\_\_\_\_

Street: \_\_\_\_\_

Street: \_\_\_\_\_

City/Zip: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Phone: \_\_\_\_\_

**Return Order Form To:**

SDHSAA  
P.O. Box 1217  
Pierre, SD 57501