

# **GENERAL MUSIC HANDBOOK 2018-19**

**South Dakota  
High School Activities Association**

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SDHSAA

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## MUSIC FORMS at [www.SDHSAA.com](http://www.SDHSAA.com)

### In the SCHOOL ZONE

*All-State Orchestra Audition Registration*  
*All-State Chorus Registration Form*  
*All-State Band Audition Entry Form*  
*All-State Jazz Band Audition Entry Form*  
*State Event Band Application Forms*  
*Solo/Ensemble Contest Exit Form (Chair Only)*

### Go to Forms Tab, Click on Fine Arts, then General

*Sanction of Interstate Fine Arts Events Application*  
*Out-of-State Contest Approval Application*  
*Halftime Entertainment Application Forms*

### Go to Forms Tab, Click on Fine Arts, then Music

*State Event National Anthem Application*  
*Region Solo/Ensemble Entry Form*  
*Region Large Group Contest Entry Form*  
*Order Forms- Region Medals, Pins and Plaques*

## MUSIC ADVISORY COMMITTEE

| <b>Position on the Committee</b> | <b>Geographical Representative</b> | <b>Name</b>                | <b>School</b> | <b>Term Expiration</b> |
|----------------------------------|------------------------------------|----------------------------|---------------|------------------------|
| ASO Chair                        | Statewide                          | Jessica Perkins            | O’Gorman      | N/A                    |
| AA Band                          | East                               | Ben Koch                   | O’Gorman      | 2021                   |
| AA Vocal                         | West                               | Ann Deckert                | RC Stevens    | 2021                   |
| A/B Band                         | East                               | Jared Opp                  | Gregory       | 2019                   |
| A/B Vocal                        | East                               | Susan Porter               | Platte-Geddes | 2020                   |
| SDMEA                            | Statewide                          | Kim Bruguier               | Sioux Falls   | 2019                   |
| SDBA                             | Statewide                          | Jeff Patzlaff              | Platte-Geddes | 2020                   |
| ASB State Chair                  | Statewide                          | Mackenzie McKeithan Jensen | Pierre        | N/A                    |
| ASC State Chair                  | Statewide                          | Trisha Fisher              | Vermillion    | N/A                    |
| ASJB State Chair                 | Statewide                          | Ryan Stahle                | Mitchell      | N/A                    |
| Show Choir Chair                 | Statewide                          | John Parezo                | Sioux Falls   | N/A                    |
| Administrator                    | East                               | Dolly Ellwein              | Sioux Falls   | 2019                   |

**Articles and Sections from the  
CONSTITUTION AND BY-LAWS OF THE  
SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION  
related to the Music Activities.**

**CONSTITUTION OF THE  
SOUTH DAKOTA HIGH SCHOOL  
ACTIVITIES ASSOCIATION**

**Preamble**

The school districts of the state of South Dakota, acting by and through their duly elected school board members, having heretofore associated together in the creation and development of a voluntary, non-profit association organized for the advancement of both curricular and co-curricular interscholastic activities, do hereby jointly and in cooperation with each other, and with the non-public schools authorized by law to join therein, for the perpetuation of the Association, do hereby establish this Constitution and these By-Laws.

**ARTICLE I  
NAME**

This Association shall be known as the South Dakota High School Activities Association, (referred to herein as the Association or as the SDHSAA) and its duration shall be perpetual.

**ARTICLE II  
OBJECT**

The purpose of this Association is to direct and coordinate interscholastic activities carried on by the member high schools of South Dakota.

It shall have the duty and obligation to control, coordinate, and direct the operation of the interscholastic activity programs of its member schools. Among these programs shall be those in athletics, speech, music, student council, publications, and such like or related programs as now or hereafter may be organized among member schools and which are recognized by the By-Laws.

It shall also attempt to equalize activity opportunity by standardizing qualifications for participants, coaching and directing procedures, and treatment of visiting teams and participants in connection with all activities.

**ARTICLE III  
MEMBERSHIP**

**Section 2. BASIS FOR CLASSIFICATION BY ENROLLMENT.** When member schools are classified according to enrollment for participation in the various athletic or fine arts activities sponsored by the Association, Average Daily Membership (ADM) based on enrollment in grades 9-11 from one year previous as documented by member schools on the SD SIMS NET Average Daily Membership Report form. The ADM shall be the basis upon which schools are classified. Member schools shall submit the above referenced form on or before January 15 on an annual basis. The SDHSAA shall compile the enrollment data and said data shall be the basis for a two-year classification with such enrollment figures being set forth in bulletins sent out annually by the SDHSAA.

**ARTICLE VII  
ADMINISTRATION BY THE  
BOARD OF DIRECTORS  
(Functions, Powers, Duties)**

**Section 2. CONTROL OF ACTIVITY DATES.** All interscholastic events and dates for such events shall be approved, cleared or arranged for by the Board of Directors.

**Section 5. CONTROL OF OTHER ACTIVITIES.** The Board of Directors shall have the power to adopt such rules and regulations in connection with any and all high school activities not inconsistent with the Constitution and By-Laws of the Association, as it may feel necessary. In order to organize, plan and supervise the operation of the various activity programs, the Board of Directors shall appoint advisory committees consisting of not less than three nor more than seven members, who shall be either administrators or persons qualified to teach or coach the activities in the committee's charge. These advisory

committees shall be responsible to the Board of Directors, and their decisions shall be subject to the approval of the Board of Directors.

**Section 10. CONTROL OF ELIGIBILITY OF STUDENTS.** The eligibility of students of member high schools to participate in South Dakota High School Activities Association events will rest with the Board of Directors of the Association under the powers of Section 3.

## **ARTICLE VIII LOCAL ADMINISTRATION OF CONTESTS**

**Section 1. PRINCIPAL RESPONSIBLE.** The principal of the high school or the superintendent of schools or the athletic/activities director, or his authorized faculty representative shall be the official representative for each member school, and such principal or superintendent shall be responsible to the Association for all matters pertaining to the activity relations of the school.

**Section 2. CONTESTS APPROVED BY PRINCIPAL.** No contest shall be arranged with another school without the sanction of the high school principal, superintendent, or athletic/activity director.

**Section 3. LOCAL RULES.** Local rules pertaining to eligibility of student players and performers in inter-school competition may be made and enforced by the local school officials, provided such rules are not inconsistent with the Constitution and By-Laws of the Association.

**Section 6. CONTESTS WITH NON-MEMBER SCHOOLS.** No contest shall be held or scheduled with a school that is eligible for membership in this Association and which at the time is not a member, and no contests of any kind shall be scheduled or held with a non-member school without specific approval of each such contest from the Executive Director. In all such approved contests with non-member schools all By-Laws and rules of this Association shall apply.

**Section 7. NO SUNDAY CONTESTS.** There shall be no inter-school contests of any kind sponsored or participated in by member schools held on Sundays.

## **ARTICLE IX PROHIBITED ACTS AND PENALTIES**

**Section 4. UNAPPROVED CONTESTS, MEETS, OR TOURNAMENTS.** A member school shall not sponsor nor enter a team or contestants in any contest, meet, or tournament that has not been sanctioned by the Board of Directors. Any member school that violates this regulation shall be liable to discipline, including reprimand, monetary fine, or temporary suspension, by the Board of Directors.

## **ARTICLE X AMENDMENTS**

**Section 7. AMENDMENT OF CONTEST REGULATIONS.** Contest or meet regulations for the various activity programs may be amended by proposal of the advisory committee for the particular activity involved, with approval by the Board of Directors. (See Art. VII-5) A majority vote of the fine arts and athletic advisory committees involved is required.

# **BY-LAWS OF THE SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION**

## **CHAPTER 1 - GENERAL PROVISIONS**

### **PART I - SCOPE OF BY-LAWS**

These By-Laws constitute the rules and regulations governing all approved interscholastic activity programs and the provisions of this chapter shall be applicable to all such activities except as may be otherwise provided as to certain specific programs.

### **PART II - ADVISORY COMMITTEES**

The Advisory Committees authorized by Article VII, Section 5 of the Constitution of this Association shall include, but shall not be limited to, advisory committees on girls' athletics, boys' athletics, athletic directors, speech, music, journalism, and student council activities. The Board of Directors shall fix the terms of the members to afford continuity and provide for such meetings of the committees as it deems necessary. It shall be the duty of each respective advisory committee to plan and recommend to the Board of Directors for its approval, a program of activities for its assigned activity.

### **PART III - SCHOOL PARTICIPATION**

Any high school, which is a member of this Association, is eligible to participate in the activities sponsored by the Association.

## PART IV - STUDENT ELIGIBILITY FOR FINE ARTS AND ATHLETIC PARTICIPATION

### Section 1. GENERAL REQUIREMENTS.

- A. **Age.** The student must be under 20 years of age at the time of participation.
- B. **Enrollment.** Must have enrolled not later than the sixteenth school day of the current semester.
- C. **Eight Semester Rule.** A student shall be eligible for four first semesters and four second semesters of interscholastic competition. For the purpose of this subsection, enrollment and attendance in school or participation in one or more contests shall count as a semester of eligibility. Once a student enrolls as a ninth grader, all semesters must be consecutive unless waived as per Article VII, Section 3 (I) of the Constitution.

**NOTE:** Attendance Defined: If the student is used in the ADM count, full or partial day, they are considered to have attended school.

#### D. Scholastic/Academic Eligibility Rule.

- 1) **Preceding Semester.** The student, unless they are entering high school for the first time, shall have successfully earned a minimum of two (2) units of credit which are used in the issuance of a diploma, for the preceding or for the most recent semester of attendance in any accredited high school. For the purposes of this subsection, enrollment in school for fifteen school days or participation in one or more contests shall constitute a semester in determining eligibility. However, the Board of Directors or the Executive Director shall have the authority to waive the attendance rule when and if a student withdraws from school as a result of an injury or illness and does not return to any school for the remainder of the semester and the student does not receive any high school course credits.

**NOTE: Failure to earn two (2) units of credit the previous semester causes the student to become ineligible the entire following semester.**

**NOTE: Only credits accepted by the school for graduation may be used in determining whether a student successfully earned two (2) units of credit. Source: Minutes of the January 10-11, 2001 Board of Directors Meeting.**

- 2) **Current Semester.** The student shall (a) be enrolled in an accredited high school and attend courses for which a minimum of two (2) units of credit may be earned towards the issuance of diploma, (b) be receiving alternative instruction as set forth in **SDCL 13-27-3** or (c) any student in grades ten, eleven, or twelve may apply to an institution of higher education or a postsecondary vocational education institution as a special student in a course or courses offered at the institution of higher education or postsecondary vocational education institution. Correspondence/college courses approved in advance by the high school principal for which credits earned are used in the issuance of a high school diploma may count towards the two (2) units of credit eligibility requirement. (**Refer to SDCL 13-28-37**)
- 3) A student's grades, which are dependent upon completion of a project such as a vocational education project after the close of the academic school year, shall be determined by the grade averages of record assuming satisfactory completion of the project.
- 4) **Credit Recovery.** Students who have been declared ineligible because of academic deficiencies from the previous semester/trimester may earn scholastic/academic eligibility by taking an academic course(s) via the options approved by the SD Department of Education. Examples include, but not limited to, online courses, in-district credit recovery courses, alternative education settings, digital courses, etc. The principal must monitor the successful completion of the course(s) and reinstate eligibility only after the successful completion of 2 units of credit as per Chapter I, Part IV, Section 1, Subsection D., page 8 of the Bylaws.
- 5) **Beginning and Ending of a Semester.** For the purpose of this subsection, the first semester shall be considered as ending on midnight on the day before the second semester begins and the second semester shall be considered as starting on the first day classes are held in said semester. The actual ending of the first/second semester or school year, rather than the date of graduation exercises or diploma date, controls the determination when eligibility terminates.

**Section 2. GRADES OF TRANSFERRED STUDENT.** In the case of a student just transferred from another school the scholastic record from the former school shall be used for determining eligibility. The student shall not participate in any interscholastic contests until the official transcript of grades is received from the former school and academic eligibility is verified.

## PART V - PROTESTS—REVIEW OF DECISIONS

**Section 1. DECISIONS OF THE JUDGES FINAL.** Judges' decisions in any contest are by their nature necessarily regarded as final and shall not be considered as the basis for protest.

**Section 2. BASIS AND PROCEDURE FOR PROTEST.** Protests based upon a challenge to the interpretation given to a contest regulation or administrative ruling thereon must be submitted in writing within 24 hours after the contest, to the chairman of the district or region committee. The committee shall render its decision promptly to the Executive Director of the Association, and shall notify the protester, by telephone, to be followed by a written notice of its decision sent by mail to the protester. An appeal from the decision of the district or region committee shall go directly to the Board of Directors. The decision of the Board of Directors shall be final.

## CHAPTER II PART I

### **Section 1. CHANGE OF SCHOOLS EFFECT ON ELIGIBILITY.**

E. A student cannot transfer from:

1. a high school in another state to a high school in this state, or
2. a member school to another member school, or
3. a non-member school to member school and be eligible for athletic/fine arts participation if he/she were not eligible due to personal conduct violations (i.e. training rule violations, etc.) for such participation in the state/member school from which he/she transferred. This provision also includes those students who transfer under sub-section (m) open enrollment students.

A student who would be ineligible at their previous school may not become eligible for competition at any level by transferring. The school at which the ineligibility occurred determines the period of ineligibility. A transfer at the beginning of a school year does not decrease or eliminate the period of ineligibility.

A transfer student will be eligible for athletic and fine arts participation provided he/she meets the eligibility requirements as set forth by Part IV---Student Eligibility For Fine Arts and Athletic Participation, Section 1of the Bylaws of the SDHSAA and has completed any suspension for activities violations from the school they are transferring from.

**NOTE:** As these are student penalties and not penalties against the school, the penalty follows the student. A change in schools does not erase the violation or the penalty for the violation.

## PART II - REGULATIONS GOVERNING LOCAL ADMINISTRATION

**Section 6. ANNUAL ELIGIBILITY REPORT.** Prior to the start of any sport or fine arts activity, the high school principal or his/her designee shall verify to the coaching staff in each sport respectively and to the director of each fine arts activity respectively that the students participating in those activities meet all the eligibility requirements set forth in Chapter I, Part IV and Chapter II, Part I of the By-Laws.

In the event an ineligible student is allowed to participate in an interscholastic contest, forfeiture will be automatic. Additionally, the Board of Directors shall determine other penalties as deemed appropriate.

...On or before June 15, each high school principal or his/her designee shall submit to the Executive Director the Annual Fine Arts Eligibility Report Form listing the names and other pertinent data of all students who participated in interscholastic fine arts activities for the school year just completed.

In the event a student becomes ineligible at any time during the school year, it shall be the duty of the high school principal or his/her designee to so inform the athletic coach or fine arts director at which time the student will be immediately withdrawn from all interscholastic competition.

## PART III - RULES AND PROVISIONS FOR TOURNAMENTS AND MEETS

**Section 1. SANCTIONED MEETS.** Sanction for all athletic and fine arts meets or tournaments, involving non-member schools or out-of-state schools, must be approved by the Executive Director of the SDHSAA. For all out-of-state athletic and fine arts activities, the SDHSAA shall follow the standards and procedures as established by the SDHSAA Board of Directors.

**Section 2. ELIMINATION TOURNAMENTS AND MEETS.** The Board of Directors shall have jurisdiction over all Association district and region tournaments and meets and shall divide the state appropriately for such tournaments and meets.

**Section 3. DELEGATED MANAGEMENT OF TOURNAMENTS AND MEETS.** The Board of Directors shall delegate the immediate management of district and region tournaments and meets to committees of school officials from the schools concerned with each; and shall give such committees power to handle all details connected with each; provided the tournament or meet in each case shall be operated in accordance with these Bylaws and rules.

**Section 4. BASIC PLANS FOR CONTESTS....** When dividing the membership into classes for the purpose of competition, the Board of Directors shall use Average Daily Membership figures based upon the ADM in grades 9, 10 and 11. A copy of the enrollment data will be filed by the member schools with the Executive Director of the South Dakota High School Activities Association on or before the 15th day of January each year. Reclassification for all sports or fine arts activities shall be done at the same time so that the two-year periods are concurrent for all activities.

## MUSIC ACTIVITIES GENERAL INFORMATION

1. **FINE ARTS PARTICIPANTS MUST MAINTAIN ELIGIBILITY.** In June, 1996, the SDHSAA Board of Directors clarified the SDHSAA Constitutional and By-Law eligibility requirements for fine arts participants. The policy, as adopted, states that: “All fine arts students involved with interscholastic competition, including marching bands who receive ratings and/or rankings, must meet all of the fine arts eligibility requirements including age, eight semester rule, academic rule and attendance rule.”
2. **PARALLEL MUSIC GROUP MEMBERSHIP.** Any student auditioning for and participating in the All-State Chorus, Orchestra, Band, Jazz Band or Region Music Contest, must be actively involved with the local school’s parallel musical organization (if one exists). If a student tries out for and makes an All-State event, and then quits the high school musical organization, the student is not eligible to perform in the All-State event for he/she is no longer actively involved in the local school’s music group.
3. **SCHOOLS MUST SUBMIT ANNUAL FINE ARTS ELIGIBILITY REPORT FORM.** In 1997, SDHSAA member schools adopted a By-Law which requires schools to submit an “Annual Fine Arts Eligibility Report” at the conclusion of each school year. This “Report” should list the names of all fine arts students involved with interscholastic competition for the school year. **NOTE:** This policy applies for all music activity students involved in any interscholastic contests where rankings or rating are given.
4. **MUSIC CONTEST & FESTIVAL SANCTION REQUIREMENTS.**
  - A. **In-State Contests, Festivals, and Music Meetings.** All approved South Dakota music contests, festivals, and music meetings will be posted and updated on the SDHSAA website ([www.sdhsaa.com](http://www.sdhsaa.com)).
  - B. **Interstate Competition (Contests and Festivals):** The following regulations apply to Music Contests and Festivals (*i.e., where music groups perform for either ratings or rankings*) that are held in other states:
    - 1) **SDHSAA CONSTITUTION & BY-LAWS COMPETITION LIMITS.**
      - No competition will be held on Sunday.
      - Each school entered in the competition guarantees it’s membership is in good standing in it’s own state high school association.
      - Each participant shall be eligible under the rules of his or her home state association.
      - Awards shall be limited to those permitted by the state association with the most restrictive award rule.
    - 2) **SANCTIONING POLICY PERTAINING TO THE 300-MILE RULE.** SDHSAA member schools are limited to one (1) interstate meet or tournament per sport/activity per year that exceeds 300 miles (one-way) from the South Dakota state border. If the competition is in a non-bordering state, current SDHSAA sanctioning policies apply. (SEE below)
    - 3) **SANCTIONING OF COMPETITION IN NON-BORDERING STATES.** Music groups from SDHSAA member schools planning to participate in a music contest or festival (where either rankings or ratings are given) in a non-bordering state, should:
      - a) Submit the “Application for Approval of Out-Of-State Music Contest/Festival Travel” form to the SDHSAA. The local school administration and Board of Education must sign the “Application” form. The form can be found with the forms located at the end of the “Music Section”.
      - b) The music group, upon its return from the contest or festival will submit a report rating the quality and operation of the event.
      - c) The failure of a school to secure SDHSAA sanction approval for participating in a non-bordering state contest or festival will result in the SDHSAA Board of Directors placing that area (vocal, band, orchestra) of the school’s music department on probation for participation in a non-approved contest.
  - C. **Sanctioning In-State Contests for Out-of-State Schools.** Whenever schools from other states are invited to participate in an in-state contest, the sponsoring school or group should secure sanctioning from the SDHSAA. Contests planning to invite schools from another state to their activity should use the “Application for Sanction of Interstate Non-Athletic Events: Hosting.” This form should be submitted to the SDHSAA at least 30 days prior to the contest.
  - D. **In-State Contests with Non-Member Schools.** Contest directors should be aware that the *SDHSAA CONSTITUTION* prohibits the holding of contests with non-SDHSAA member schools without approval or sanctioning. Article VIII, Section 6 prohibits holding any contest in which one of the participants is a South Dakota high school that is not a member of the SDHSAA. Should a contest wish to invite a non-SDHSAA member school, the contest should submit the “Application for Sanction of Athletic and/or Fine Arts Contest with Non-Member” Form.

**PLEASE NOTE** Submit sanction forms if:

    - 1) You are hosting a contest or festival including schools from other states (“Application for Sanction of Fine Arts Events: Hosting” Form)
    - 2) You are hosting a contest or festival involving non-SDHSAA member schools from South Dakota (“Application for Sanction of Athletic and/or Fine Arts Contest with Non-Member” Form)
5. **NO SUNDAY CONTESTS.** The *SDHSAA Constitution* specifically prohibits SDHSAA member schools from participating in any inter-school contest (where either a rating or ranking is given) which is held on Sunday during the school year.
6. **SUPERVISION POLICY FOR FINE ARTS AND ATHLETIC ACTIVITIES.** The SDHSAA Board of Directors adopted the following policy to insure that qualified individuals accompany students: “All participating students at Fine Arts and Athletic Activities sponsored by the SDHSAA must be accompanied by their coach/director or, in cases of emergency, by an

administratively authorized and approved individual. Students not accompanied by their coach/director or administratively authorized individual will be prohibited from participating in the event.” Specifically, the SDHSAA policy requires that all students participating at a SDHSAA sponsored region music contest, All-State Chorus & Orchestra or All-State Band shall be accompanied by qualified staff personnel from their school.

**7. MANDATORY ONLINE RULES MEETING & FALL REGION MEETING ATTENDANCE RULES.** SDHSAA policies mandate that music instructors must annually fulfill two requirements.

**A. Mandatory Online Music Rules Meeting.** SDHSAA policy mandates that each school’s head music director in each area (vocal, band, and orchestra) must complete an online rules meeting for their music activity by the completion deadline. This policy applies if the school participates in any SDHSAA sponsored music or participates in any invitational in or out-of-state ranked or rated competition. Schools failing to have the head instructor from each area complete the online rules meeting by the completion deadline shall be fined \$50.00 per music area not completed.

**Online Music Rules Meeting Timelines:**

1) *Approximate Date Available Online:* August 15, 2018

2) *Date to be completed:* October 1, 2018

**B. Fall Region Music Meeting Attendance Rule.** SDHSAA policy mandates that at least one high school music instructor in each music area (i.e., chorus, band and orchestra) from each school must attend their region’s Fall Orientation Meeting.

1) If due to extenuating circumstances a high school music instructor from each area cannot attend, another music instructor or an administrator from the school system may serve as a replacement with prior approval from the Region Music Chairperson. Schools failing to have an instructor from each area attend the Fall Meeting shall be fined \$50.00 per music area for non-attendance if their school participates in the Region Solo/Ensemble Contest or the Region Large Group Contest.

2) **For a listing of the Fall Region Meeting dates click on this link:**

<http://www.sdhsaa.com/FineArts/Music/RegionMusic/MeetingSitesDates.aspx>

**8. ALL STATE BAND SIGHT READING MUSIC.** Music directors may obtain All-State Band “Sight Reading Music” from past All-State Band auditions. Go to [www.sdhsaa.com](http://www.sdhsaa.com). Click on Fine Arts, Music, then All-State Band.

**9. COOPERATIVES FOR LARGE GROUP CHORUS AND BAND CONTESTS.** The SDHSAA approved the creation of Large Group Music Contests Cooperatives for Chorus and Band.

**10. ACADEMIC ACHIEVEMENT TEAM AWARD.** In an attempt to recognize the academic excellence of the athletic teams and fine arts groups in each school, the SDHSAA created the “Academic Team Award”. The “Academic Team Award” is designed to recognize “varsity” level “teams” that achieve a combined GPA of 3.0 or higher. The following music activity “teams” are eligible for the award:

- A. All-State Orchestra auditioning students
- B. All-State Chorus participants
- C. All-State Band auditioning students
- D. All-State Jazz Band auditioning students
- E. Region Solo/Ensemble Contest entries in band, chorus, or orchestra
- F. Region Large Group Contest group entries in band, chorus, or orchestra

For additional information, refer to the “Academic Achievement Team Award” on the SDSHAA website.

**SDHSAA SCHEDULING RECOMMENDATION**

**From the SDHSAA Board of Directors**

*“If it is necessary to schedule school activities on the dates of any SDHSAA State Event, it is recommended that priority be given to the students who qualified for the state event.”*

**“TOURNAMENT BAND” INFORMATION**

**“NATIONAL ANTHEM”:** By consensus of the SDHSAA Board of Directors during their 1993 meeting, it was decided that the National Anthem should be played by a band, instrumental ensemble, or performed by a solo vocalist, a quartet or group of singers prior to the beginning of each session of all state athletic events. Recorded music should only be used in case of a last resort.

**STATE EVENT SCHOOL-COMMUNITY PEP BAND GUIDELINES:** The members of the SDHSAA Board have expressed the desire to have live music performed at SDHSAA state events. In June 2005 the Board adopted the following guidelines that could be followed when considering a State Event band composed of community members as well as students from an SDHSAA member school when a “high school” band is not available:



1. The SDHSAA member school must have a policy allowing the use of community members with their band when performing at an SDHSAA State Event.
2. At least fifty percent of the band members must be students in an SDHSAA member school.
3. The member high school will be held responsible for the conduct of all members of the band.
4. All band members (students and community members) must follow the SDHSAA regulation of “dressing in a ‘uniform’ manner while performing at the State Event.”

### **STIPULATIONS FOR BANDS PLAYING AT AN SDHSAA STATE EVENT**

1. The band is to play only before games or matches, at halftime and between games or match sessions.
2. The band is to be dressed in a “uniform” manner.
3. No drums or other band instruments are to be played during team introductions or while a game or match is in progress.
4. A plaque will be presented to each band that serves as a “Tournament Band”.
5. Bands that play at an SDHSAA State Event will be reimbursed the greater of either \$150 or payment for round-trip mileage for one bus to the State Event. The mileage will be reimbursed at the same rate as used for the team reimbursement for the specific state event.

### **STATE ACTIVITIES USING “TOURNAMENT BANDS”**

#### **1. FOOTBALL “CHAMPIONSHIP BANDS”**

The Football Championships provide an opportunity for bands to wrap-up their fall season.

**A.** A band can apply to either:

- 1) Play only at the Championships in Vermillion
- 2) Both play and provide a halftime routine performance during the championship games

**B.** Selection Procedures for Bands to Play at the State Football Championships:

- 1) A band can perform at the State Football Championships even if their team qualifies.
- 2) Bands will be selected by lot using the following specific guidelines:
  - a) Bands that have not played at a State Football Championship during the preceding five years will be given preference over those bands that have.

**C.** Football “Championship Band” Applications:

- 1) Schools should complete the appropriate form. **APPLICATION DEADLINE** is September 20.
- 2) Applications beyond this deadline will be considered only if the sessions have not filled.
- 3) The Football “Championship Band” application form can be found in the **School Zone** on the SDHSAA website: [www.sdhsaa.com](http://www.sdhsaa.com).

#### **2. GIRLS’ AND BOYS’ STATE BASKETBALL TOURNAMENTS**

**A.** Selection Procedure for Bands to Play at the State Basketball Tournaments: A band can be chosen to play at one of the six state basketball tournaments even if their basketball team qualifies for a state tournament. The following criteria will be used in the selection of bands for one of the state basketball tournaments.

- 1) A different band will be selected to play for each day of a given tournament. An exception can be made when there is a lack of bands or an act of God prevents a band to travel to the tournament. The selected band is designated as a “Tournament Band”.
- 2) No one band will be selected to play at both the Girls’ and Boys’ State Basketball Tournaments. An exception to this criterion would be when there is a lack of bands at a tournament and a school volunteers its band to play at both the boys’ and girls’ tournaments.

**B.** Bands will be selected by lot using the following specific guidelines:

- 1) Bands that have not played at a State Tournament during the preceding five years will be given preference over those that have.
- 2) Bands from same class are given preference. Bands from Class “AA” are to be used at the Class “AA” tournaments if available. Bands from Class “A” schools are to be used at the Class “A” tournaments and bands from Class “B” schools are to play at the Class “B” tournaments. An exception may be made to the above due to a last-minute cancellation or a lack of band in the class applying to play.
- 3) Three bands shall be selected for each tournament (Girls’ & Boys’) with three alternates. The alternate bands will be designated as first, second and third alternates. They would be contacted, if needed in that order.

**C.** “Tournament Band” Applications:

- 1) Girls’ and Boys’ Tournaments. Schools should complete the appropriate application form.

**APPLICATION DEADLINE:** January 20.

2) Application forms for both the Girl's and Boys' State Basketball Tournaments can be found in the **School Zone** on the SDHSAA website: [www.sdhsaa.com](http://www.sdhsaa.com).

## **PERFORMING THE NATIONAL ANTHEM AT STATE ATHLETIC EVENTS**

The SDHSAA Board of Directors policy requires that the National Anthem be performed prior to the beginning of each session of State Athletic Contests and Tournaments. The following policy has been adopted to provide the procedure to be used in achieving the goal of having the National Anthem performed at state events.

1. The National Anthem, under all conditions, should be performed by high school students at high school events.
2. The "Tournament Band" of the day/session will be able to perform the National Anthem at the beginning of each session for the state athletic event.
3. In the event no "Tournament Band" or other high school National Anthem performer has applied for the state athletic contest by the application deadline date, the SDHSAA will contact the site contest management to secure students at the local level to perform the National Anthem.
4. **National Anthem Application Process. If no tournament band is scheduled to perform the National Anthem, the following process will be used:**
  - A. Schools should complete the "State Event National Anthem Application Form."
    - 1) The application should name the student (or students) and must be signed by the appropriate school music director and a member of the school's administration.
    - 2) All applications should be accompanied by an audio recording of the student(s) performing the National Anthem.
  - B. A screening committee of music instructors, listening to the submitted audio recordings will determine if the performer(s) on the recording meet satisfactory standards. Performers deemed satisfactory will be scheduled at state athletic contests to insure the following:
    - 1) Geographic diversity to the extent that the submitted applications allow.
    - 2) Representation of performers from the same school classification as the state contests (i.e. performers from Class "B" schools at a Class "B" state event, performers from Class "9-A" schools at Class 9-A Football, Class "AA" performers at Class "AA" state events, etc.).
    - 3) If there are no applications from schools in the same class school as the state event, or if none of the applicants in the class are deemed to be satisfactory, a "National Anthem performer may be chosen from a school in another class.
  - C. If there are no applications or if the screening committee deems the applications to be unsuitable, the local hosting school shall be asked to provide a high school vocalist or other suitable high school performers for the National Anthem.
5. **Application Deadlines:**
  - A. **Fall Events** (Soccer, Cheer & Dance, Football & Volleyball) – **September 20**
  - B. **Winter & Spring Events** – **January 20**

## **HALFTIME ENTERTAINMENT INFORMATION FOR BASKETBALL TOURNAMENTS**

### **EVENTS USING HALFTIME ENTERTAINMENT**

High school groups may apply to appear as halftime entertainment at any of the six state basketball tournaments. Drill teams, dance teams or any other performing groups will be considered for one of the halftime spots.

#### **PERFORMANCE APPEARANCE LIMITS:** (adopted Sept. 2001)

1. Halftime performances during the State Football Championships are limited to only marching performances by the "Championship Band" for the session.
2. **Only halftime groups approved by the SDHSAA, after consultation with the member high school, will be considered.** Such groups shall be composed of only high school students except when students under high school level are regularly permitted to participate as part of the high school group.
3. Halftime groups will be selected by lot except:
  - a. Halftime groups that have not performed at the State Basketball Tournament during the preceding three years will be given preference over those that have.

- b. Halftime groups that last performed during the afternoon session of the State Basketball Tournament will be given preference for an evening performance over groups that last performed during an evening session.
4. No halftime group will be selected to perform at more than one state athletic event per year.
5. Performing groups from the same class school as the state athletic contest will be given first preference for performing at the contest.
6. Groups will perform on the date, session and game assigned by the SDHSAA.
7. No admission will be charged for any of the members of the performing group or for one or two coaches/directors provided they enter the State Event through the participant pass door as a group. Parents and other non-participants who wish to preview the performance must purchase a ticket and enter through the ticket area.

**PERFORMANCE TIME LIMITATION:**

The performance time for any group is five minutes (7 minutes total time including the time spent entering and exiting the floor).

**TOURNAMENT APPLICATION:**

School groups that desire to perform at one of the state basketball tournaments should complete the appropriate form and submit it by the "Application Deadline".

- a. **State Girls' and Boys' Basketball Tournaments- APPLICATION DEADLINE: January 20.**
- b. The Halftime Entertainment forms for the Girls' and Boys' State Basketball Tournaments can be found in the **School Zone** on the SDHSAA website: [www.sdhsaa.com](http://www.sdhsaa.com).
- c. Groups submitting their application to perform after the application deadline date will be considered if performance time periods remain.