

**SOUTH DAKOTA
HIGH SCHOOL ACTIVITIES ASSOCIATION**

AUDIT REPORT

June 30, 2010

**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
ASSOCIATION OFFICIALS
June 30, 2010**

Board of Directors:

**Curt Hart - Chairman
Christena Schultz - Vice Chairman
Bob Sittig
Doug Schooley
Terry Nebelsick
Chris Specht
Darren Paulson**

Executive Director:

Wayne Carney

Comptroller:

Jeannie Davis

**SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
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MARTIN L. GUINDON, CPA
AUDITOR GENERAL

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors
South Dakota High School Activities Association

We have audited the financial statements of the South Dakota High School Activities Association as of and for the fiscal year ended June 30, 2010, and have issued our report thereon dated March 4, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the South Dakota High School Activities Association's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the South Dakota High School Activities Association's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the South Dakota High School Activities Association's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the South Dakota High School Activities Association's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the South Dakota High School Activities Association in a separate letter dated February 15, 2011.

This report is intended solely for the information and use of management and is not intended to be and should not be used by anyone other than this specified party. However, this report is matter of public record and its distribution is not limited.



Martin L. Guindon, CPA
Auditor General

March 4, 2011

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS

SCHEDULE OF PRIOR AUDIT FINDINGS

Prior Audit Findings:

The prior audit report contained no written audit findings.

SCHEDULE OF CURRENT AUDIT FINDINGS

Current Audit Findings:

There are no written current audit findings to report.



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MARTIN L. GUINDON, CPA
AUDITOR GENERAL

INDEPENDENT AUDITOR'S REPORT

Board of Directors
South Dakota High School Activities Association

We have audited the accompanying financial statements of the South Dakota High School Activities Association, as of and for the fiscal year ended June 30, 2010, as listed in the Table of Contents. These financial statements are the responsibility of the South Dakota High School Activities Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

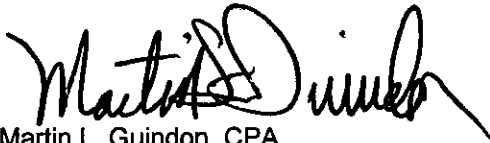
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the South Dakota High School Activities Association as of June 30, 2010 and the changes in financial position and cash flows thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated March 4, 2011, on our consideration of the South Dakota High School Activities Association's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The South Dakota High School Activities Association has not presented the Management's Discussion and Analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the financial statements.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the South Dakota High School Activities Association's financial statements. The Schedule of Budgeted and Actual Revenue – Cash Basis and Schedule of Budgeted and Actual Expenditures – Cash Basis listed in the Table of Contents are presented for purposes of additional

analysis and are not a required part of the financial statements. The Schedule of Budgeted and Actual Revenue – Cash Basis and Schedule of Budgeted and Actual Expenditures – Cash Basis have been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion are fairly stated in all material respects in relation to the financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Martin L. Guindon". The signature is stylized and cursive, with a large initial "M" and "G".

Martin L. Guindon, CPA
Auditor General

March 4, 2011

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
BALANCE SHEET
JUNE 30, 2010

Assets:	
Current Assets:	
Cash and Cash Equivalents	\$ 602,263.11
Investments	1,058,747.18
Accounts Receivable	27,987.36
Notes Receivable	2,208.36
Total Current Assets	<u>1,691,206.01</u>
Non-Current Assets:	
Notes Receivable	4,389.61
Land	163,870.75
Land Improvements	48,027.26
Less: Accumulated Depreciation--Land Improvements	(28,816.38)
Building	787,943.97
Less: Accumulated Depreciation--Building	(91,725.84)
Equipment, Furniture and Fixtures	252,403.62
Less: Accumulated Depreciation--Equipment, Furniture and Fixtures	(139,162.21)
Total Non-Current Assets	<u>996,930.78</u>
TOTAL ASSETS	<u><u>\$ 2,688,136.79</u></u>
Liabilities and Net Assets:	
Current Liabilities:	
Accrued Vacation	\$ 23,447.74
Accrued Sick Pay	21,182.17
Post Employment Benefit	4,800.00
Total Current Liabilities	<u>49,429.91</u>
Non-Current Liabilities:	
Accrued Vacation	36,544.27
Accrued Sick Pay	40,452.07
Post Employment Benefit	902.44
Total Non-Current Liabilities	<u>77,898.78</u>
TOTAL LIABILITIES	<u><u>\$ 127,328.69</u></u>
Net Assets:	
Invested in Capital Assets, net of related debt	992,541.17
Unrestricted Net Assets	1,568,266.93
Total Net Assets	<u>2,560,808.10</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 2,688,136.79</u></u>

The notes to the financial statements are an integral part of this statement

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS
For the Fiscal Year Ended June 30, 2010

Operating Revenue:		
Basketball:		
State Tournament - Boys	\$ 349,101.50	
State Tournament - Girls	156,607.00	
Percentage of Sub-State Elimination Tournaments	<u>600,856.97</u>	
Total Basketball Receipts		\$ 1,106,565.47
Wrestling:		
State Tournament	157,248.75	
Percentage of Sub-State	<u>46,959.00</u>	
Total Wrestling Receipts		204,205.75
Volleyball:		
State Tournament	87,548.00	
Percentage of Sub-State	<u>158,180.27</u>	
Total Volleyball Receipts		245,726.27
Football:		
State Tournament	132,412.00	
Percentage of Sub-State Play-Offs	<u>236,513.94</u>	
Total Football Receipts		368,925.94
State Track and Field Meet		96,501.00
State Gymnastics Meet		8,934.00
Cheer and Dance		15,931.00
All-State Chorus and Orchestra		40,725.00
All-State Band		6,890.00
Television Contract		99,504.71
Ball Bids		21,000.00
Corporate Partner		237,500.00
Coaches Education		10,280.00
Fine Arts Fees		31,175.00
Sports Fees		85,008.00
Subscription/Postage		14,499.00
Ballots/Publications		726.55
Music		1,007.50
Sale of Medals		4,918.37
Coaches Clinic		1,100.00
Membership Dues		3.00
Rule Books/Publications		32,271.00
Registration of Officials		62,566.00
Officials/Coaches Penalties		13,315.00
Catastrophic/Liability Insurance		174,126.00
Tennis Court Rental		2,700.00
Sports Leadership Conference		8,684.91
Recruitment of Officials		20,000.00
T-Mobile		10,000.00
Alliance		25,494.36
Miscellaneous		<u>7,371.23</u>
Total Operating Revenue		<u>2,957,635.06</u>
Operating Expenses:		
General and Administrative		1,454,864.85
Activities		<u>1,441,665.17</u>
Total Operating Expenses		<u>2,896,530.02</u>
Operating Income		<u>61,105.04</u>
Non-operating Revenue (Expense):		
Earnings on Deposits and Investments		2,553.39
Unrealized Gain (Loss) on Investments		31,296.74
Contributions and Donations		26,025.25
Loss on Disposal of Equipment		<u>(2,483.08)</u>
Total Non-operating Revenue (Expense)		<u>57,412.30</u>
Changes in Net Assets		118,517.34
Total Net Assets, July 1, 2009		<u>2,442,290.76</u>
TOTAL NET ASSETS, JUNE 30, 2010		<u>\$ 2,560,808.10</u>

The notes to the financial statements are an integral part of this statement.

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
STATEMENT OF CASH FLOWS
For the Fiscal Year Ended June 30, 2010

Cash Flows from Operating Activities:		
Cash Received from Customers	\$ 2,230,144.36	
Cash Payments to Suppliers for Goods and Services	(1,316,210.77)	
Cash Payments to Employees for Services	(807,404.30)	
Net Cash Provided by Operating Activities		<u>106,529.29</u>
Cash Flows from Investing Activities:		
Purchase of Investments	(237,250.00)	
Interest Received on Investments	2,553.39	
Net Cash Flows Used by Investing Activities		<u>(234,696.61)</u>
Cash Flows from Noncapital Financing Activities:		
Loan Repayment from Association Employee		<u>2,054.05</u>
Net Increase (Decrease) in Cash and Cash Equivalents During the Fiscal Year		(126,113.27)
Cash and Cash Equivalents at Beginning of Year		<u>728,376.38</u>
Cash and Cash Equivalents at End of Year		<u>\$ 602,263.11</u>
Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities		
Operating Income (Loss)		\$ 61,105.04
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:		
Increase in Accounts Receivable	(8,816.51)	
Depreciation Expense	38,020.20	
Decrease in Accrued Vacation Liability	(941.90)	
Increase in Accrued Sick Leave Liability	25,119.72	
Decrease in Accrued Severance Pay Liability	(29,182.51)	
Decrease in Accrued Post Employment Benefit Liability	(4,800.00)	
Activities Expense - Value of Donated Automobiles	26,025.25	
Total Adjustments		<u>45,424.25</u>
Net Cash Provided by Operating Activities		<u>\$ 106,529.29</u>
Non-cash Investing, Capital and Financing Activities:		
Value of Donated Automobiles		\$ 26,025.25

The notes to the financial statements are an integral part of this statement.

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
NOTES TO THE FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Reporting Entity:

The school districts of the State of South Dakota, acting by and through their duly elected school board members, associated together in the creation and development of a voluntary, nonprofit association, the South Dakota High School Activities Association, to direct and coordinate interscholastic activities carried on by member high schools of South Dakota.

b. Basis of Presentation:

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB).

Proprietary Funds:

Enterprise Funds – Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the constituency on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

The South Dakota High School Activities Association has one enterprise fund.

The enterprise fund does not apply any FASB Statements and Interpretations issued after November 30, 1989.

c. Measurement Focus and Basis of Accounting:

Measurement focus is a term used to describe “how” transactions are recorded within the various financial statements. Basis of accounting refers to “when” revenues and expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

Measurement Focus:

The “economic resources” measurement focus and the accrual basis of accounting are applied to proprietary funds types.

Basis of Accounting:

The financial statements are presented on the accrual basis of accounting; revenues are recorded when earned and expenses are recorded when the obligation is incurred.

d. **Capital Assets:**

On July 1, 2004, the South Dakota High School Activities Association and Delta Dental Plan of South Dakota entered into an agreement of joint venture for the construction of an office building together with related improvements. The Association's undivided interest is 63% and Delta Dental Plan of South Dakota's is 37%. Each entity was liable for their share of the construction costs of the building and related improvements, in proportion to their undivided interest. Buildings, and land improvements are valued at historical cost. The value reported by the Association reflects their undivided interest of 63% in the building and land improvements. All non-structural and routine repairs are at the expense of the applicable owner.

Land is valued at estimated fair value. This value was arrived at by Delta Dental Plan of South Dakota, who prior to entering into an agreement of joint venture with the South Dakota High School Activities Association was the sole owner of the property. The value assigned to the property was arrived at by analyzing similar commercial property values. The property is currently held jointly between the South Dakota High School Activities Association and Delta Dental Plan of South Dakota as tenants in common. The value reported by the Association represents their undivided interest of 63% in the property.

Equipment furniture and fixtures is valued at historical cost. Construction period interest is capitalized in accordance with USGAAP.

Capital assets acquired after July 1, 2007 are capitalized, based on the criteria of a useful life of one year or more, tangible in nature, and a unit cost of \$2,500 or more. Capital assets acquired prior to July 1, 2007 were capitalized at a cost of \$300 or more.

Buildings, equipment and furniture, and land improvements are depreciated over their estimated useful life using the straight-line method of depreciation. The estimated useful life for buildings is 45 years. The estimated useful life for land improvements is 10 years. The estimated useful life for equipment and furniture varies from 3 to 50 years.

e. **Budget:**

The South Dakota High School Activities Association follows these procedures in establishing the budget:

1. At the meeting just prior to the fiscal year end, the Executive Director submits to the Board of Directors a proposed budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing them.

2. The Board of Directors approves the budget at this meeting.
3. The Board of Directors must approve any revisions to the budget.

The budget is developed and approved using the cash basis of accounting. Therefore, the schedule of budget and actual revenue and expenditures in the supplementary data is presented on the cash basis of accounting.

f. Employee Fringe Benefits:

The Association pays the cost of single health insurance coverage for those employees who enroll in the Association's group health plan with Dakotacare. As per Board action on June 9-10, 2009, the Association will pay full family coverage to the current executive director. Payments made during fiscal year 2010 amounted to \$82,898.80.

The Association pays dental insurance for all employees. Family coverage is optional at the employee's expense. Payments made during fiscal year 2010 amounted to \$3,689.00.

g. Accumulated Unpaid Vacation and Sick Leave:

Sick Leave:

Executive staff, the technology director, and office support personnel earn sick leave at the rate of 12 days per fiscal year and this can be accumulated without limit.

By Board action on April 15-16, 2008 changed the reimbursement of Unused Sick Leave. Only employees employed before June 30, 2008 will be eligible for reimbursement of unused sick leave upon termination. The amount is determined by multiplying current base pay times a maximum of 50 days of unused sick leave. Base pay is computed by dividing the current annual salary by 260 days.

Vacation Leave:

Vacation leave is earned by the executive staff and technology director at the rate of 12 working days after 1 year of service, 15 working days after 2 years, and 20 working days after 7 years. The full-time office support staff are eligible for 12 working days of paid vacation per year. Office support staff having 7 years of continuous service are granted 18 working days. Vacation leave is accrued monthly, with a maximum amount of accrual equal to twice the annual rate.

Executive staff and the technology director are eligible for reimbursement of unused vacation leave up to a maximum of 40 days. The office support staff are eligible up to a maximum of 36 days. The amount is determined by multiplying current base pay times the number of unused vacation days up to the limits set forth in the policy. Base pay is computed by dividing the current annual salary by 260 days.

The financial statements give effect to these liabilities.

h. Investments:

Investments of the South Dakota High School Activities Association are reported at fair value. Fair value is the amount at which a financial instrument could be exchanged in a current transaction between willing parties, other than a forced or liquidation sale. Unrealized gains and losses due to fluctuations in market value are included in investment income.

i. Cash Flows:

For purposes of the Statement of Cash Flows, the South Dakota High School Activities Association considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

j. Revenue and Expense Classifications:

In the Statement of Revenues, Expenses and Changes in Fund Net Assets, revenues and expenses are classified in a manner consistent with how they are classified in the Statement of Cash Flows. That is, transactions for which related cash flows are reported as capital and related financing activities, noncapital financing activities, or investing activities are not reported as components of operating revenues or expenses.

k. Equity Classifications:

Equity is classified as net assets and is displayed in two components.

1. Invested in capital assets – Consists of capital assets, including restricted capital assets, net of accumulated depreciation.
2. Unrestricted net assets – All other net assets that do not meet the definition of “restricted” or “invested in capital assets.”

l. Application of Net Assets:

It is the Association’s policy to first use restricted net assets, prior to the use of unrestricted net assets, when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

m. Long-Term Liabilities:

The accounting for proprietary fund long-term debt is on the accrual basis.

The long-term liabilities consist of compensated absences and a post employment benefit.

2. DEPOSITS AND INVESTMENTS CREDIT RISK, CONCENTRATIONS OF CREDIT RISK, AND INTEREST RATE RISK

State law does not limit the Association's deposit and investment choices. The Association does not have a formal custodial credit risk deposit policy.

Credit Risk – The Risk that an issuer or other counterparty to an investment will not fulfill its obligations.

The Association's mutual fund investments with Investment Services of America are susceptible to credit risk because mutual funds are not rated nor does the U.S. Government guarantee them. The Association does not have a formal credit risk investment policy.

As of June 30, 2010, the Association had the following investments:

		Fair Value
Genworth GFAM Global 4 Allocation - Equities		\$ 477,726.17
Genworth GFAM Preservation Strategy		\$ 462,950.75
Genworth Stadion Profile 5		\$ 118,070.26
	Credit Value	Fair Value
Mutual Funds:		
Investment Services of America – Money Market Account	Unrated	\$ 540,080.26

Concentration of Credit Risk – The Association places no limit on the amount that may be invested in any one issuer.

Interest Rate Risk – The Association does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

3. RECEIVABLES

Receivables are not aggregated in the financial statements.

The Association expects all accounts receivable to be collected within one year. Appropriate allowances for estimated uncollectibles have not been established due to the fact that prior receivables have been collected.

The Board of Directors adopted a policy authorizing a loan to any Association employee with ten (10) years of continuous employment with the Association the principal amount of \$2,000.00 per each year of employment at an interest rate of 2%, for the purpose of buying back years of credited service in the South Dakota Retirement System (SDRS). As of June 30, 2010, one employee took advantage of the new policy, which was

adopted in fiscal year 2003-2004. The employee was loaned \$20,000.00. The balance sheet reflects the notes receivable principal balance of \$6,597.97.

4. CHANGES IN CAPITAL ASSETS:

	Balance 7/01/2009	Increases	Decreases	Balance 6/30/2010
Capital Assets, not being Depreciated:				
Land	\$ 163,870.75	\$	\$	\$ 163,870.75
Capital Assets, being Depreciated:				
Land Improvements	48,027.26			48,027.26
Building	787,943.97			787,943.97
Equipment, Furniture and Fixtures	271,599.60		(19,195.98)	252,403.62
Totals	<u>1,107,570.83</u>		<u>(19,195.98)</u>	<u>1,088,374.85</u>
Less Accumulated Depreciation for:				
Land Improvements	24,013.65	4,802.73		28,816.38
Building	76,438.20	15,287.64		91,725.84
Equipment, Furniture and Fixtures	137,965.28	17,929.83	(16,732.90)	139,162.21
Total Accumulated Depreciation	<u>238,417.13</u>	<u>38,020.20</u>	<u>(16,732.90)</u>	<u>259,704.43</u>
Total Capital Assets, being Depreciated, Net	<u>869,153.70</u>	<u>(38,020.20)</u>	<u>(2,463.08)</u>	<u>828,670.42</u>
Capital Assets, Net	<u>\$ 1,033,024.45</u>	<u>\$ (38,020.20)</u>	<u>\$ (2,463.08)</u>	<u>\$ 992,541.17</u>

Depreciation expense was charged to the following function:
General and Administrative \$ 38,020.20

5. LONG-TERM LIABILITIES

Long-term obligations at June 30, 2010 and changes to long-term liabilities during the fiscal year ended are as follows:

	Balance 7/01/2009	Increases	Decreases	Balance 6/30/2010	Due Within One Year
Accrued Vacation	\$ 60,933.91	\$ 38,154.18	\$ 39,096.08	\$ 59,992.01	\$ 23,447.74
Accrued Sick Pay	\$ 36,514.52	\$ 46,709.27	\$ 21,589.55	\$ 61,634.24	\$ 21,182.17

6. INCOME TAXES

The Association is exempt from income taxes as defined in Internal Revenue Code paragraphs 501 (c) (3).

7. POST EMPLOYMENT BENEFIT

The Association adopted a policy to provide past Executive Director Marlyn Goldhammer \$400.00 a month, for the rest of his life, to purchase supplemental medical insurance. This benefit went into effect July 1, 2001. MaryIn Goldhammer is the only retiree eligible to receive this benefit. During fiscal year 2010, a budgeted expense of \$4,800.00 was incurred for this benefit. Future payments have been estimated to total approximately \$5,702.00. No monies have been set-aside for future payments.

8. SEVERANCE PAY BENEFIT

The Association has a policy where a retirement/severance benefit is available to any qualifying employee. The employee must be at least 55 years of age and have not yet reached their 69th birthday. An employee who has been employed by the Association for at least fifteen (15) years will be eligible for 60% of their final salary payable over a three (3) year period. An employee who has been employed by the Association for at least twenty (20) years will be eligible for 80% of their final salary payable over a three (3) year period. An employee who has been employed by the Association for at least twenty-five (25) years will be eligible for 100% of their final salary payable over a three (3) year period. The first payment shall be made prior to June 30 of the retirement year with payments two and three being made following January 1 and prior to February 28 the following two years. A maximum of one new recipient may become eligible per budget year. Notice of retirement must be submitted in writing a minimum of 180 days prior to the actual retirement date. In the event the employee entitled to the separation pay policy benefit hereunder shall die while all or part of such benefit remains unpaid, such unpaid benefit or part thereof shall be paid to the beneficiary designated in writing by the employee prescribed by the comptroller. In the event no beneficiary has been designated, such unpaid benefit shall be paid to the estate of the deceased.

One retiree received this benefit in fiscal year 2010. The retiree received \$29,182.51 in January of 2010 and no further severance is due this retiree. There are no other obligations outstanding as of June 30, 2010.

9. RETIREMENT PLAN

All employees participate in the South Dakota Retirement System (SDRS), a cost sharing, multiple employer defined benefit pension plan established to provide retirement, disability, and survivor benefits for employees of the State of South Dakota and its political subdivisions. Authority for establishing, administering and amending plan provisions are found in South Dakota Codified Law 3-12. The SDRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the SDRS, P.O. Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

Employees are required by state statute to contribute 6 percent of their salary to the plan. State statute also requires the employer to contribute an amount equal to the employee's contribution. State statute also requires the employer to make an additional contribution in the amount of 6.2 percent for any compensation exceeding the maximum taxable amount for social security. The right to receive retirement benefits vests after

three years of credited service. The Association's share of contributions to the SDRS for the fiscal years ended June 30, 2010, 2009, and 2008 were \$37,407.67, \$39,598.37, and \$37,729.83, respectively, equal to the required contributions each year.

10. RISK MANAGEMENT

The Association is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the fiscal year ended June 30, 2010, the Association managed its risks as follows:

Employee Health & Dental Insurance:

See note 1 f.

Liability Insurance:

The Association purchases liability insurance for risks related to torts; theft or damage to property; and errors and omissions of staff members from a commercial insurance carrier.

Board of Directors coverage includes:

- a) Bodily injury liability, including participant and spectator bodily injury at events under the Association's jurisdiction, sponsorship or control;
- b) Property damage liability at events under the Association's jurisdiction, sponsorship and control;
- c) Auto liability insurance of secondary coverage in the amount of \$1,000,000 when driving personal car for Association business;
- d) Accidental Death/Trip Insurance \$250,000.

Staff member coverage includes any suit brought by a third party for:

- a) Bodily injury liability, including participant and spectator bodily injury at events under the Association's jurisdiction, sponsorship of Directors;
- b) Property damage liability at events under the Association's jurisdiction, sponsorship and control;
- c) Advertising injury liability;
- d) Libel or slander.

Coverage for errors and omissions of staff members is \$1,000,000.

Automobile:

Automobile liability insurance, which covers all staff members, is secondary coverage in the amount of \$1,000,000 when driving personal car for Association business. The insurance coverage is through a commercial carrier.

Property and Building:

Coverage is through a commercial carrier.

Worker's Compensation:

The Association purchases liability insurance for workmen's compensation from a commercial carrier.

Unemployment Benefits:

The Association has elected to be self-insured and retain all risk for liabilities resulting from claims for unemployment benefits.

During the fiscal year ended June 30, 2010 no claims for unemployment benefits were paid. At June 30, 2010, no claims had been filed for unemployment benefits and none are anticipated in the next fiscal year.

11. **SIGNIFICANT CONTINGENCIES – LITIGATION**

At June 30, 2010 the Association was not involved in any litigation.

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
 SCHEDULE OF BUDGETED AND ACTUAL REVENUES - CASH BASIS
 For the Fiscal Year Ended June 30, 2010

	Budgeted Income	Actual Income	Variance Favorable/ (Unfavorable)
Activities:			
Boys' "B" Basketball	\$ 110,000.00	\$ 87,858.00	\$ (22,142.00)
Boys' "A" Basketball	155,000.00	151,219.49	(3,780.51)
Boys' "AA" Basketball	125,000.00	101,207.50	(23,792.50)
Girls' "B" Basketball	55,000.00	67,676.00	12,676.00
Girls' "A" Basketball	60,000.00	55,287.00	(4,713.00)
Girls' "AA" Basketball	60,000.00	33,644.00	(26,356.00)
Boys' "B" Wrestling	80,000.00	99,543.00	19,543.00
Boys' "A" Wrestling	50,000.00	57,703.75	7,703.75
Football Finals in the Dome	135,000.00	132,412.00	(2,588.00)
Gymnastics Tournament	9,000.00	8,934.00	(66.00)
State Track and Field Meet	90,000.00	96,501.00	6,501.00
Volleyball Tournament "AA", "A" & "B"	80,000.00	87,546.00	7,546.00
All-State Chorus and Orchestra	35,000.00	40,725.00	5,725.00
All-State Band	8,000.00	6,890.00	(1,110.00)
Cheer and Dance	10,000.00	15,931.00	5,931.00
Total Activities	<u>1,062,000.00</u>	<u>1,043,077.74</u>	<u>(18,922.26)</u>
TV Contract - FB/BB/VB/WR	95,000.00	99,504.71	4,504.71
Ball Bids	42,000.00	21,000.00	(21,000.00)
Corporate Partner	237,500.00	237,500.00	-
SDPB	3,500.00	-	(3,500.00)
T-Mobile	10,000.00	10,000.00	-
Alliance	20,000.00	25,494.36	5,494.36
Total	<u>408,000.00</u>	<u>393,499.07</u>	<u>(14,500.93)</u>
Sub-State Events			
Girls' Basketball	80,000.00	76,581.79	(3,418.21)
Boys' Basketball	120,000.00	117,201.76	(2,798.24)
Football Play-offs	65,000.00	61,796.08	(3,203.92)
Wrestling	15,000.00	17,331.80	2,331.80
Volleyball	45,000.00	50,924.56	5,924.56
Total Sub-State Events	<u>325,000.00</u>	<u>323,835.99</u>	<u>(1,164.01)</u>
Fees			
Fine Arts	30,000.00	31,175.00	1,175.00
Sports Fees	80,000.00	85,008.00	5,008.00
Subscription/Postate Fee	15,000.00	14,499.00	(501.00)
Coaches Education	1,750.00	10,280.00	8,530.00
Total Fees	<u>126,750.00</u>	<u>140,962.00</u>	<u>14,212.00</u>
General			
Music	750.00	1,007.50	257.50
Coaches Clinic	1,000.00	1,100.00	100.00
Membership Dues	10,000.00	3.00	(9,997.00)
Rule Books/Publications	28,000.00	32,271.00	4,271.00
Registration of Officials	55,000.00	62,566.00	7,566.00
Penalties and Fines	7,000.00	13,315.00	6,315.00
Earnings on Deposits and Investments	14,000.00	2,553.39	(11,446.61)
Sports Leadership Conference	3,000.00	3,130.00	130.00
Catastrophic/Liability Insurance	168,500.00	174,126.00	5,626.00
Miscellaneous	7,000.00	7,371.23	371.23
Tennis Court Rental	2,500.00	2,700.00	200.00
Ballots/Publications	800.00	726.55	(73.45)
Sale of Medals	3,500.00	4,918.37	1,418.37
NFHS Leadership Conference	3,000.00	5,534.91	2,534.91
Recruitment of Officials	20,000.00	20,000.00	-
Contributions and Donations	35,000.00	-	(35,000.00)
Total General	<u>359,050.00</u>	<u>331,322.95</u>	<u>(27,727.05)</u>
GRAND TOTAL	<u>\$ 2,280,800.00</u>	<u>\$ 2,232,697.75</u>	<u>\$ (48,102.25)</u>

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
SCHEDULE OF BUDGETED AND ACTUAL EXPENDITURES - CASH BASIS
For the Fiscal Year Ended June 30, 2010

	Budgeted Expenditures	Actual Expenditures	Variance Favorable/ (Unfavorable)
Regular Salaries	\$ 590,976.00	\$ 584,631.78	\$ 6,344.22
Temporary Salaries	1,000.00	3,975.67	(2,975.67)
Meal Reimbursement	1,000.00	182.00	818.00
Corporate Contract Salary	7,125.00	8,126.02	(1,001.02)
Total Salaries	600,101.00	596,915.47	3,185.53
Social Security	46,000.00	46,052.70	(52.70)
Retirement	36,050.00	37,407.87	(1,357.87)
Hospital Insurance	79,100.00	82,898.80	(3,798.80)
Dental Insurance	3,700.00	3,689.00	11.00
Workmen's Compensation	5,400.00	6,437.00	(1,037.00)
Severance Pay	29,200.00	29,182.51	17.49
Post Employment	4,800.00	4,800.00	-
Total Employee Benefits	204,250.00	210,467.68	(6,217.68)
Legal Costs and Fees/Lobbyist	10,000.00	6,399.73	3,600.27
Retirement/Investment Advisor	2,000.00	2,404.89	(404.89)
Audit	10,000.00	10,036.00	(36.00)
Clinicians-Coaches Clinic	5,000.00	4,668.15	333.85
Test Supervisor	500.00	144.00	356.00
Clinicians/Judges/Cheerleaders	8,500.00	135.00	6,365.00
Appeals Committees	1,000.00	480.38	519.62
Satellite	300.00	-	300.00
Section V Meeting	2,000.00	1,722.02	277.98
Women In Sports Conference	10,000.00	7,709.01	2,290.99
Utilities	6,000.00	7,208.36	(1,208.36)
Maintenance and Repairs	5,000.00	9,349.53	(4,349.53)
Computer Programs	6,000.00	6,000.00	-
Staff Travel	25,000.00	29,611.66	(4,611.66)
Board of Control Travel	35,000.00	27,852.94	7,147.06
Advisory/Ad Hoc Com/Officials	12,000.00	12,260.04	(260.04)
Dues-Regional Wrestling Assoc.	700.00	1,043.92	(343.92)
Dues-Regional Basketball Assoc.	4,000.00	5,005.00	(1,005.00)
Dues-Regional Volleyball Assoc.	2,000.00	2,440.00	(440.00)
Dues-Football Assoc.	4,100.00	4,240.00	(140.00)
Dues-Gymnastics Assoc.	400.00	380.00	20.00
Website Development	500.00	492.07	7.93
NASO Travel	3,400.00	2,359.60	1,040.40
Telephone	6,000.00	5,769.79	230.21
Postage and Permit	20,000.00	17,417.48	2,582.52
United Parcel Service	8,000.00	12,029.09	(4,029.09)
Commercial Printing	20,000.00	27,129.35	(7,129.35)
Printing-Coaches Clinic	1,000.00	793.00	207.00
Printing-Officials	6,500.00	5,806.00	694.00
Catastrophic/Liability Insurance	168,500.00	168,423.35	76.65
Miscellaneous	9,000.00	9,210.46	(210.46)
Staff In-Service	1,500.00	-	1,500.00
State Officials Association	11,500.00	11,572.00	(72.00)
Rule Interpreter-Indianapolis	2,700.00	911.38	1,788.62
Internet	1,000.00	2,043.03	(1,043.03)
State Event Directors Reception	1,200.00	1,256.92	(56.92)
NFOA Membership	23,000.00	13,704.00	9,296.00
Media	2,000.00	2,339.02	(339.02)
Officials Gifts	2,500.00	1,376.69	1,123.31
State Event Directors/Corp Gifts	2,000.00	2,106.22	(106.22)
Midwest Officials Summit	2,500.00	-	2,500.00
FB Rules Meeting	100.00	-	100.00
SDIAAA	2,000.00	2,000.00	-
NIAAA Meeting	1,700.00	-	1,700.00
NF Summer Meeting	30,000.00	17,368.35	12,631.65
NF Winter Meeting	3,000.00	535.90	2,464.10
NF Legal Meeting	2,600.00	1,261.48	1,338.52
NFHS-Debate Topic Meeting	1,400.00	1,410.45	(10.45)
Recruitment of Officials	20,000.00	17,923.35	2,076.65
NFOA Leadership Conference	50.00	-	50.00
Snow Removal/Lawn	500.00	279.50	220.50
Accounting and Tax	5,000.00	3,533.50	1,466.50
State Officials Coordinator	12,000.00	11,170.61	829.39
Total Purchased Services	518,650.00	479,311.22	39,338.78

SOUTH DAKOTA HIGH SCHOOL ACTIVITIES ASSOCIATION
SCHEDULE OF BUDGETED AND ACTUAL EXPENDITURES - CASH BASIS
For the Fiscal Year Ended June 30, 2010

	Budgeted Expenditures	Actual Expenditures	Variance Favorable/ (Unfavorable)
Office Supplies	12,000.00	13,090.12	(1,090.12)
Custodial Supplies	4,500.00	5,222.98	(722.98)
Subscriptions	1,300.00	847.51	452.49
NF News/NIAAA Subscriptions	100.00	-	100.00
Rule Books and Exams	35,000.00	44,419.75	(9,419.75)
Transparencies/Films	100.00	365.07	(265.07)
Distinguished Service Awards	700.00	581.00	119.00
Inventory of Medals	1,300.00	1,063.36	236.64
Small Equipment Expense	1,000.00	-	1,000.00
Total Supplies and Materials	58,000.00	65,589.79	(9,589.79)
Land, Building, Land Improvements, and Equipment	14,000.00	-	14,000.00
NF Dues/Foundation	5,000.00	5,000.00	-
General Liability/Participant Liability/Auto	13,100.00	18,136.00	(5,036.00)
Surety Bond	1,750.00	1,687.00	63.00
Insurance Office and Contents	3,500.00	-	3,500.00
Car Liability Insurance	6,000.00	2,000.00	4,000.00
CSJET	550.00	550.00	-
D&O Liability Insurance	3,500.00	3,453.00	47.00
Excess Liability Insurance	3,000.00	3,005.00	(5.00)
Total Other Objects	36,400.00	33,831.00	2,569.00
Classes for Cheer/Spirit Coaches	2,000.00	5,185.00	(3,185.00)
Classes for Cheer/Spirit Officials	1,000.00	125.00	875.00
Total Coaches Education Program	3,000.00	5,310.00	(2,310.00)
Officials Observation	9,000.00	9,177.78	(177.78)
Boys' "B" Basketball	41,200.00	41,164.03	35.97
Boys' "A" Basketball	62,050.00	72,365.08	(10,315.08)
Boys' "AA" Basketball	63,400.00	54,245.40	9,154.60
Girls' "B" Basketball	34,050.00	36,376.81	(2,326.81)
Girls' "A" Basketball	38,800.00	38,079.87	720.13
Girls' "AA" Basketball	32,100.00	37,764.03	(5,664.03)
"B" Wrestling	40,700.00	48,888.80	(8,188.80)
"A" Wrestling	35,700.00	30,552.16	5,147.84
Gymnastics	18,725.00	17,589.54	1,135.46
Track and Field	61,700.00	62,295.86	(595.86)
Golf	18,000.00	17,921.18	78.82
Tennis	10,520.00	8,800.87	1,719.13
Cross Country	8,225.00	8,308.28	(83.28)
Football Play-Offs	47,700.00	47,885.15	(185.15)
Volleyball AA, A & B	79,100.00	81,537.22	(2,437.22)
Cheer and Dance	18,900.00	16,304.41	2,595.59
Student Council	11,250.00	8,374.33	2,875.67
Speech	33,300.00	32,263.32	1,036.68
All-State Chorus and Orchestra	31,300.00	34,668.63	(3,368.63)
All-State Band	27,375.00	21,109.78	6,265.22
Music Miscellaneous	4,540.00	3,973.31	566.69
Journalism	2,725.00	2,522.92	202.08
Total Events	721,360.00	722,990.98	(1,630.98)
Contingency Fund (amount transferred)	-	-	-
GRAND TOTAL	\$ 2,162,761.00	\$ 2,123,593.92	\$ 39,167.08