

REQUEST FOR STUDENT PRESS PASSES

DATE DUE: *TUESDAY PRIOR TO THE STATE EVENT*

TIME DUE: *2:00 P.M. (CT)/1:00 P.M. (MT)*

STIPULATIONS FOR STUDENT PRESS PASSES

1. The press passes are granted to **only** high school **student journalists**.
2. Student Press Passes will only be issued to schools that have **submitted an online roster** of their student school newspaper and yearbook journalists for the **current semester**.
3. A school may request no more than 2 student passes for the school newspaper and 2 student passes for the school yearbook. Passes will **only** be issued for the state event a school is participating in.
4. The request for student press passes should list the students by their names.
5. Student Press Passes will **only** be issued if **requested in advance** of the event - the request must be received in the SDHSAA office no later than 2:00 p.m. (CT)/1:00 p.m. (MT) on the Tuesday immediately prior to the state athletic event. **Requests received by the SDHSAA after the deadline will be denied. The students then must purchase a ticket to gain admission to the state event.**
***NOTE: If, due to extenuating circumstances an earlier deadline is necessary, the Athletic Directors of all schools involved in the State Event will be notified.**
6. Students not listed on the online roster will be denied a student press pass.
7. This request form **must be signed** by a member of the school administration **plus** the newspaper and/or yearbook advisor(s) requesting the passes.
8. If you want verification that this request has been received, include your e-mail address in the space provided along with your signature(s).

NAME OF HIGH SCHOOL _____

STATE EVENT _____

NEWSPAPER STUDENTS
(print or type)

YEARBOOK STUDENTS
(print or type)

Newspaper Advisor Signature
(for newspaper passes)

Yearbook Advisor Signature
(for yearbook passes)

(e-mail for verification)

(e-mail for verification)

School Administrator's Signature
(principal, assistant principal, athletic director)

**FILL OUT ONE FORM FOR EACH STATE ATHLETIC EVENT
(Make Copies Of This Form For Additional State Events).**